

Dear Exhibitor:

Your company is exhibiting at the event below.

Please direct this service manual to the person in charge of your exhibit.



**2020 CCCC
Annual Convention**

March 25–28, Milwaukee, WI



**2020 CONFERENCE ON
COLLEGE COMPOSITION
& COMMUNICATION
ANNUAL CONVENTION**

MARCH 25 – 28, 2020

**WISCONSIN CENTER
MILWAUKEE, WISCONSIN**



HERITAGE
TRADE SHOW SERVICES

2020 CCCC Annual Convention

Exhibitor Service Manual

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General Information

Booth Equipment

Each 10'x10' booth will be set with 8' high black back drape, 3' high black side dividers, and a 7" x 44" one-line identification sign.

Exhibit Hall Carpet

The exhibit area is carpeted in a multi-colored pattern. To enhance the appearance of your booth, rental carpet is available through Heritage Trade Show Services. Please refer to the enclosed carpet brochure and furniture/carpet order form.

Discount Price Deadline Date

In order to receive advance order discount rates listed on the price sheet, we must receive your order and payment by Friday, March 6th, 2020.

Shipments to Advance Warehouse Deadline Date

Heritage will begin receiving freight at the advance warehouse on Wednesday, February 26th, 2020. To avoid late fees all shipments to the advanced warehouse must arrive no later than Wednesday, March 18th, 2020.

Show Schedule

Exhibitor Move-In

Wednesday	March 25 th	8:00 a.m. - 5:00 p.m.
-----------	------------------------	-----------------------

Exhibit Hours

Thursday	March 26 th	10:00 a.m. - 6:00 p.m.
Friday	March 27 th	8:00 a.m. - 5:00 p.m.
Saturday	March 28 th	10:00 a.m. - 1:00 p.m.

Exhibitor Move-Out

Saturday	March 28 th	1:00 p.m. - 5:00 p.m.
----------	------------------------	-----------------------

- Empty crates and containers will begin being returned at 1:00 p.m., Saturday, March 28th.
- All carriers must check-in no later than 3:00 p.m. on Saturday, March 28th. Heritage will begin redirecting all outbound freight not claimed by appointed freight carriers to the preferred show carrier at 3:00 p.m.
- Please refer to the Outbound Shipments Form included in this packet for detailed information regarding outbound shipping procedures.

(Continued on next page)

General Information

Shipping Information

Warehouse Shipping Information:

Exhibitor Company Name and Booth Number
Heritage Trade Show Services
UPS Freight
4924 South 13th St.
Milwaukee, WI 53221

FOR: CCCC 2020

Heritage will accept exhibit materials beginning Wednesday, February 26th, 2020 at the above address. Material arriving after Wednesday, March 18th, 2020 will be received at the warehouse with an additional after deadline charge.

Show Site Shipping Address:

Exhibitor Company Name and Booth Number
C/O Heritage Trade Show Services
Wisconsin Center
400 W. Wisconsin Ave.
Milwaukee, WI 53203

FOR: CCCC 2020

Freight will be accepted at show site beginning at 8:00 p.m. on Wednesday, March 25th, 2020. See the Material Handling Instructions within this kit for additional information.

Service Center Hours

The Heritage Exhibitor Service Center will be staffed during exhibitor move-in and exhibitor move-out.

Assistance

We want you to have a successful show. If we can be of assistance, please call our Exhibitor Services at 314-534-8500.

We Appreciate Your Business



620 Shenandoah Avenue | St. Louis, MO 63104
Phone 314-534-8500 | Fax 314-534-8050
Exhibitor.Services@heritagesvs.com

METHOD OF PAYMENT & CREDIT CARD AUTHORIZATION

NAME OF CONVENTION CCCC 2020		BOOTH # _____	
EXHIBITING COMPANY _____		PHONE # _____	FAX # _____
ADDRESS _____	CITY _____	STATE _____	ZIP _____
CONTACT EMAIL _____			
PRINT NAME _____		SIGNATURE _____	

CREDIT CARD PAYMENT

CARD HOLDER'S NAME (Please print) _____

CARD HOLDER'S SIGNATURE _____

CREDIT CARD BILLING ADDRESS _____

CITY _____ STATE _____ ZIP _____

CREDIT CARD NUMBER _____ V-CODE ____ / ____ / ____ EXP DATE ____ / ____

Charge to: _____ American Express _____ MasterCard _____ Visa _____ Discover

If for any reason the submitted credit card or check is declined or returned, a \$50.00 processing fee will be added to the final invoice. For your convenience, we will also process your card for payment of any additional charges incurred at show site. We will automatically provide this service unless informed otherwise by you.

COMPANY CHECK : Heritage Trade Show Services, 620 Shenandoah Ave, St Louis, MO 63104, Attn: Exhibitor Services. Please include a copy of this order form with your check.

BANK WIRE TRANSFER : Enterprise Bank and Trust; St. Louis, MO 63127. ABA#081006162; ACCT#0040520 HERITAGE; Swift Code-Entrus44. Please reference name of show & booth number so we can properly credit your account. Customers are responsible for any bank processing fees. Please add \$25.00 to your invoice total for each wire to cover inbound bank processing fees.

FURNITURE	\$ _____
CARPET	\$ _____
SPECIALTY FURNITURE	\$ _____
ACCESSORIES	\$ _____
RENTAL UNITS	\$ _____
ESTIMATED MATERIAL HANDLING/DRAYAGE (Credit Card Required)	\$ _____
PRIORITY EMPTY CONTAINER RETURN/ACCESSIBLE STORAGE	\$ _____
ESTIMATED LABOR (Credit Card Required)	\$ _____
BOOTH CLEANING	\$ _____
SIGN SERVICE	\$ _____

Please note: In some instances equipment or services listed above may be handled by other contractors. Payment should be made directly to those contractors and not listed as part of the total due Heritage.

TOTAL AMOUNT DUE \$ _____

All orders received at the Exhibitor Service Desk will be charged at standard rates. All outstanding balances must be paid by the close of the show. Adjustments to your invoice will not be made after the close of the show. Heritage requires that you provide a credit card authorization form if you require material handling, sign hanging or labor services. For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Heritage companies, including but not limited to HES Logistics, Inc., or any charges which Heritage may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. By submitting this form or ordering materials or services from Heritage, you agree to be bound by all terms & conditions included in your service manual.

For questions or comments, your Exhibitor Services Representative is available by phone at 314-534-8500, by email at exhibitor.services@heritagesvs.com or in person on the show site at the Service Desk. Thank you for your business.

Remit To:



620 Shenandoah Avenue | St. Louis, MO 63104
 Phone 314-534-8500 | Fax 314-534-8050
 Exhibitor.Services@heritagesvs.com

FURNITURE/CARPET RENTAL ORDER FORM

Discount prices only apply to orders received with full payment by the discount deadline date listed on the general information page. All charges for equipment and/or services are payable in advance or when placing order at show site. Orders will not be processed without payment. For your convenience, MasterCard, American Express, Visa and Discover will be accepted. Fax orders will be accepted with enclosed credit card authorization form only. Charges for rental items listed below are for the duration of the show, and include delivery and removal. Cancellation of equipment delivered will be subject to a 100% cancellation charge for labor involved. Orders received after the deadline are subject to availability.

ITEM #	QTY	DISCOUNT RATES	STANDARD RATES	AMOUNT
FURNITURE				
F60	Plastic Side Chair (Gray)	72.10	93.75	
F50	Padded Sled Base Chair (Gray)	94.10	122.35	
F9	Padded Chair (Gray)	94.10	122.35	
F10	Padded Arm Chair (Gray)	102.00	132.60	
F20	Custom Padded Arm Chair	120.50	156.65	
F30	Padded High Stool (Gray)	115.20	149.75	
F40	Custom Padded High Stool	151.25	196.65	
F75	Executive Chair	195.00	253.50	

TABLE RISERS COVERED WHITE

(Riser Dimension: 10" Wide x 8" high)

F260	6' Long riser	70.70	91.90	
F270	8' Long riser	85.50	111.15	

SPECIAL DRAPE BACKGROUNDS

F280	3' H. Background/per ft.	17.60	22.85	
F290	8' H. Background/per ft.	19.35	25.15	

COLORS: ☐ RED ☐ BLUE ☐ TEAL ☐ BURGUNDY ☐ HUNTER GREEN
☐ PLUM ☐ GRAY ☐ BLACK ☐ WHITE ☐ GOLD ☐ EXPO GREEN

*Show colors will be given when color is not selected.

ITEM #	QTY	DISCOUNT RATES	STANDARD RATES	AMOUNT
DRAPED DISPLAY TABLE				
F110	4' Table - 30" high	130.15	169.20	
F120	6' Table - 30" high	156.55	203.50	
F130	8' Table - 30" high	182.95	237.80	
F140	4' Table - 42" Counter high	161.80	210.35	
F150	6' Table - 42" Counter high	188.50	244.65	
F160	8' Table - 42" Counter high	214.60	278.95	
F170	4th side table drape	54.55	70.90	

COLORS: ☐ RED ☐ BLUE ☐ TEAL ☐ BURGUNDY ☐ HUNTER GREEN
☐ PLUM ☐ GRAY ☐ BLACK ☐ WHITE ☐ GOLD ☐ EXPO GREEN

UNDRAPED DISPLAY TABLE

F190	4' Table - 30" high	83.55	108.60	
F200	6' Table - 30" high	102.00	132.60	
F210	8' Table - 30" high	121.35	157.80	
F220	4' Table - 42" Counter high	90.60	117.75	
F230	6' Table - 42" Counter high	107.30	139.50	
F240	8' Table - 42" Counter high	131.05	170.35	
	30" Diameter Pedestal Table (Gray)	181.15	235.50	
F80	18" High			
F90	30" High			
F100	42" High			

5.6% Tax _____

TOTAL ORDER _____

NAME OF CONVENTION CCCC 2020 BOOTH # _____

EXHIBITING COMPANY _____ PHONE # _____ FAX # _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EMAIL ORDER CONFIRMATION & INVOICE TO _____

CONTACT NAME _____ DATE _____

(Print & Sign)

Please Fax, Mail or Email This Form Promptly To Heritage Using The Information At The Top Of The Page - Retain One Copy for Your Files

Chairs

Chairs

Furniture

F60 Plastic Side Chair, Gray
F50 Padded Sled Base Chair, Gray
F9 Padded Chair, Gray
F10 Padded Arm Chair, Gray
F30 Padded High Stool, Gray
F20 Padded Arm Chair, Custom
F40 Padded High Stool, Custom
F75 Executive Chair



F60



F50



F9



F10



F30



F20



F40



F75

Display Tables



Pedestal Tables

F80 Pedestal Table 30" x 18" h

F90 Pedestal Table 30" x 30" h

F100 Pedestal Table 30" x 42" h

Draped Display Tables

F110 4' x 2' x 30" F140 4' x 2' x 42"

F120 6' x 2' x 30" F150 6' x 2' x 42"

F130 8' x 2' x 30" F160 8' x 2' x 42"

Undraped Display Tables

F190 4' x 2' x 30" F220 4' x 2' x 42"

F200 6' x 2' x 30" F230 6' x 2' x 42"

F210 8' x 2' x 30" F240 8' x 2' x 42"



F190
F220



F110
F140



F200
F230



F120
F150



F210
F240



F130
F160



Remit To:



620 Shenandoah Avenue | St. Louis, MO 63104
 Phone 314-534-8500 | Fax 314-534-8050
 Exhibitor.Services@heritagesvs.com

CARPET RENTAL ORDER FORM

Discount prices on apply to orders with full payment by the discount date listed on the general info page. All charges for equipment and/or services are payable in advance or when placing order at show site. Orders will not be processed without payment. For your convenience, MasterCard, American Express, Visa and Discover will be accepted. Fax orders will be accepted with enclosed credit card authorization form only. Charges for rental items listed below are for the duration of the show, and include delivery and removal. Cancellation of equipment delivered will be subject to a 100% cancellation charge for labor involved. Orders received after the deadline are subject to availability.

CLASSIC EXPO CARPET - 16oz

Choose Color:

<input type="checkbox"/> Red		<input type="checkbox"/> Cayenne	
<input type="checkbox"/> Blue		<input type="checkbox"/> Gray	
<input type="checkbox"/> Hunter Green		<input type="checkbox"/> Black	
<input type="checkbox"/> Burgundy		<input type="checkbox"/> Tuxedo	
<input type="checkbox"/> Blue Jay			

Qty.	Product	Advance	Standard	Total
	9' x 10'	\$253.55	\$329.60	\$
	9' x 20'	\$497.80	\$647.15	\$
	9' x 30'	\$744.40	\$967.70	\$
	9' x 40'	\$1,000.25	\$1,300.35	\$
	9' x Custom	\$253.55	\$329.60	\$

Area carpet is required for all booths larger than 30'
or for booths configured as islands or peninsulas.

Area Carpet - 100 sq. ft. minimum required
Booth size: _____ x _____ = _____ Sq.Ft.

A 5.6% Sales Tax Will Be Added To All Carpet Orders

Sq. Ft.	Product	Advance	Standard	Total
	Area Carpet	\$4.30	\$5.55	\$

PRESTIGE CARPET - 28oz

Choose Color:

<input type="checkbox"/> Charcoal		<input type="checkbox"/> Silver Cloud	
<input type="checkbox"/> Navy		<input type="checkbox"/> Burgundy	
<input type="checkbox"/> Hunter Green		<input type="checkbox"/> Beige	
<input type="checkbox"/> Red		<input type="checkbox"/> Royal	
<input type="checkbox"/> Black		<input type="checkbox"/> Teal	
<input type="checkbox"/> Tuxedo		<input type="checkbox"/> Blue Jay	
<input type="checkbox"/> Cayenne		<input type="checkbox"/> White	

Minimum of 100 sq. ft. required for all prestige carpet orders.

Booth size: _____ X _____ = _____ Sq. Ft.

Sq. Ft.	Product	Advance	Standard	Total
	Prestige	\$6.50	\$8.45	\$

A 5.6% Sales Tax Will Be Added To All Carpet Orders

PADDING & VISQUEEN

Product	Booth Size	Sq. Ft.		Advance	Standard	Total
Carpet Padding/Per Sq. Ft.	<input type="text"/> X <input type="text"/>	=	<input type="text"/>	\$2.10	\$2.70	\$
Visqueen Covering/Per Sq. Ft.	<input type="text"/> X <input type="text"/>	=	<input type="text"/>	\$1.25	\$1.65	\$

A 5.6% Sales Tax Will Be Added To All Carpet Orders

Name of Convention **CCCC 2020** Booth _____

Exhibiting Company _____

Phone # _____ Fax # _____

Address _____

Email Order Confirmation & Invoice To _____

Contact Name _____ Date _____

Please Return This Form Promptly To The Address Above - Retain One Copy For Your Files

Remit To:



620 Shenandoah Avenue | St. Louis, MO 63104

Phone 314-534-8500 | Fax 314.534.8050

Exhibitor.Services@HeritageSVS.com

ACCESSORIES/DISPLAY RENTAL ORDER FORM

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ITEM #	QTY	DISCOUNT RATES	STANDARD RATES	AMOUNT
ACCESSORIES				
A10	Wastebasket	24.30	32.95	
A20	Tripod Easels	42.20	54.90	
D250	Chrome Sign Holder	155.65	202.35	
A30	Chrome Stanchion	31.65	41.15	
A40	Velour Rope 6' Black	31.65	41.15	
A50	Coat Tree	91.80	119.35	
A60	Chrome Bag Rack	91.80	119.35	
A70	Literature Rack	179.40	233.25	
A80	Garment Rack 5'	98.50	128.05	
A90	2 Way Straight Arm Rack	135.10	175.60	
A100	4 Way Slant Arm Rack	151.25	196.65	
A106	Raffle Ticket Drum	80.00	104.00	
A107	Fishbowl	25.00	32.50	
A110	6' Tensabarrier	143.55	186.60	

DISPLAY CABINETS AND COUNTERS

☐ Black Fabric ☐ Gray Fabric ☐ White PVC

MD20	Counter 1M x 1/2M x 42" High, W/Shelf	591.00	768.30	
	<input type="checkbox"/> Counter Lock	33.40	43.45	
MD21	Counter 2M x 1/2M x 42" High, W/Shelf	826.70	1074.70	
	<input type="checkbox"/> 2 Counter Locks	66.80	86.90	
MD22	Curved Counter 1M x 1/2M x 42" High W/Shelf	650.10	843.13	
	<input type="checkbox"/> Counter Lock	33.40	43.45	
MD23	Radius Counter 1M x 1/2M x 42" High	780.15	1014.15	
MD30	Cabinet 1M x 1/2M x 42" (White Only/ Comes With Lock & Shelf)	709.20	921.96	

ITEM #	QTY	DISCOUNT RATES	STANDARD RATES	AMOUNT
DISPLAY				
D10	Pegboard Panels (4'x8')	253.30	329.25	
D11	Pegboard 6" Single Hook	14.30	18.59	
D12	Pegboard 8" Single Hook	16.70	21.71	
D20	Tackboard Panels (4'x8')	189.95	246.95	
	<input type="checkbox"/> Horiz. <input type="checkbox"/> Vert.			
D31	Fabric Impact Panel 1 Meter x 8'	464.40	603.72	
D40	Gridwall 2'x8' Black	173.10	225.00	
D60	Gridwall 6" Single Hook	14.30	18.59	
D70	Gridwall 8" Single Hook	16.70	21.71	
D50	Slatwall 1 Meter x 8'	232.20	301.85	
D120	Slatwall Waterwalls Hooks	38.00	49.40	
D121	Slatwall 8" Bracket	16.70	21.71	
D130	Shelf 1 meter wide	63.00	82.30	
D210	Acrylic Holder	26.40	34.30	
D220	Arm Light	56.30	73.15	
D140	4' Full View Showcase	559.35	727.15	
D150	6' Full View Showcase	601.55	782.00	
D170	6' Quarter View Showcase	534.70	695.15	

Looking for something else? Please contact us at Exhibitor.Services@HeritageSVS.com for assistance.

5.6% Tax _____

TOTAL ORDER _____

NAME OF CONVENTION **CCCC 2020** _____ BOOTH # _____

EXHIBITING COMPANY _____ PHONE # _____ FAX # _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EMAIL ORDER CONFIRMATION & INVOICE TO _____

CONTACT NAME _____ DATE _____

Accessories

 <p>A10</p>	 <p>D250</p>	 <p>A30</p>	 <p>A40</p>
 <p>A20</p>	 <p>A70</p>	 <p>A80</p>	 <p>A60</p>
 <p>A100</p>	 <p>A90</p>	 <p>A110</p>	 <p>A106</p>
 <p>A107</p>	<p>Accessories: A10 Wastebasket A20 Tripod Easel D250 Chrome Sign Holder A30 Chrome Stanchion A40 Velour Rope 6' Black A50 Coat Tree A60 Chrome Bag Rack A70 Literature Rack A80 Garment Rack 5' A90 2 Way Straight Arm Rack A100 4 Way Slant Arm Rack A110 6' Tensabarrier A106 Raffle Ticket Drum A107 Fishbowl</p>		

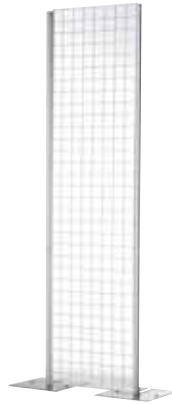
Display



D10



D50



D40



D31



D11
D12



D121



D60
D70



D130



D220



D120



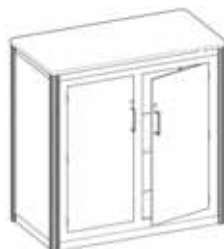
D140
D150 (Shown)



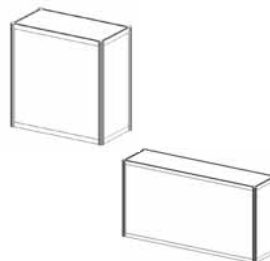
D160
D170 (Shown)



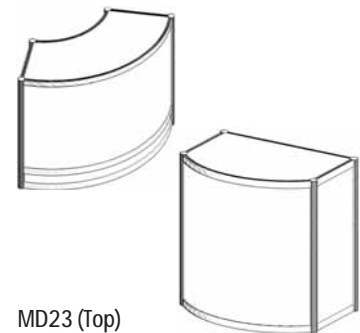
D20
D30 (Shown)



MD30



MD20 (Top)
MD21 (Bottom)



MD23 (Top)
MD22 (Bottom)

Display

D10 Pegboard Panels 4'x8' Vertical
D50 Slatwall 1 Meter x 8'
D40 Gridwall 2'x8'
D31 Fabric Impact Panel 1 Meter x 8'
D11 Pegboard 6' Single Hook

D12 Pegboard 8' Single Hook
D121 Slatwall 8' Bracket
D60 Gridwall 6' Single Hook
D70 Gridwall 8' Single Hook
D130 Shelf 1 meter wide x 12' deep
D220 Arm Light

D120 Slatwall Waterwalls Hooks
D140 4' Full View Showcase
D150 6' Full View Showcase
D160 4' Quarter View Showcase
D170 6' Quarter View Showcase
D20 Vertical Tackboard

D30 Horizontal Tackboard
MD30 Display Cabinet 1 Meter
MD20 Display Counter 1 Meter
MD21 Display Counter 2 Meter
MD22 Curved Counter 1 Meter
MD23 Radius Counter 1 Meter Dia.



2019
TRADE SHOW
FURNISHINGS
.....
KIT CATALOG



HERITAGE
TRADE SHOW SERVICES



BLANC



Blanc Sofa
Bright White Leather
75"W x 35"D x 35"H



Blanc Loveseat
Bright White Leather
54"W x 35"D x 35"H



Blanc Chair
Bright White Leather
33"W x 35"D x 35"H



Blanc Bench Ottoman
Bright White Leather
48"W x 24"D x 18"H



Blanc Cube Ottoman
Bright White Leather
17"Square x 17"H

WHISPER



Whisper Sofa
White Leather
87"W x 37"D x 35"H



Whisper Loveseat
White Leather
61"W x 37"D x 35"H



Whisper Chair
White Leather
35"W x 37"D x 35"H

WHISPER



Whisper Bench Ottoman

White Leather
60"W x 24"D x 17"H



Whisper Square Ottoman

White Leather
40"Square x 17"H



Whisper Round Ottoman

White Leather
46"Round x 17"H

FUNCTION

Modular Seating Collection



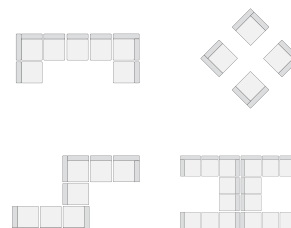
Function Armless Chair

White Leather
28"Square x 29"H



Function Corner

White Leather
28"Square x 29"H



CONTINENTAL

Modular Seating Collection



Continental Curved Loveseat

White Leather
82"W x 34"D x 31"H



Continental Reverse Curved Loveseat

White Leather
72"W x 34"D x 31"H



Continental Wedge Ottoman

White Leather
30"W x 34"D x 19"H

CONTINENTAL

Modular Seating Collection



Continental Curved Bench

White Leather
70"W x 26"D x 19"H



Continental Half Moon Ottoman

White Leather
33"W x 19"D x 19"H

SOPHISTICATION

Modular Seating Collection



Sophistication Sofa

White Leather
72"W x 31"D x 48"H



Sophistication Loveseat

White Leather
48"W x 31"D x 48"H



Sophistication Chair

White Leather
24"W x 31"D x 48"H



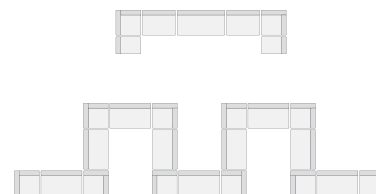
Sophistication Corner

White Leather
31"Square x 48"H



Sophistication Ottoman

White Leather
31"Square x 19"H



BOCA

Modular Seating Collection



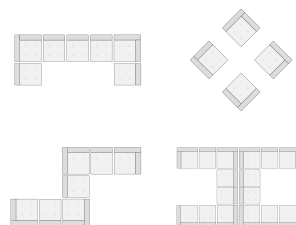
Boca Corner

Black Leather
22"W x 27"D x 30"H



Boca Armless

Black Leather
27"Square x 30"H



METRO



Metro Sofa

Black Leather
85"W x 35"D x 35"H



Metro Loveseat

Black Leather
60"W x 35"D x 35"H



Metro Chair

Black Leather
35"Square x 35"H



Metro Square Ottoman

Black Leather
40"Square x 17"H



Metro Bench Ottoman

Black Leather
60"W x 24"D x 17"H

SUAVE MIDNIGHT



Suave Midnight Sofa

Midnight Suede
77"W x 36"D x 33"H



Suave Midnight Loveseat

Midnight Suede
54"W x 36"D x 33"H



Suave Midnight Chair

Midnight Suede
32"W x 36"D x 33"H

GRAMMERCY

Modular Seating Collection



Grammercy Sofa

Charcoal Leather
82"W x 36"D x 36"H



Grammercy Loveseat

Charcoal Leather
57"W x 36"D x 36"H



Grammercy Chair

Charcoal Leather
28"W x 36"D x 36"H



Grammercy Corner

Charcoal Leather
36"Square x 36"H



Grammercy Round Ottoman

Charcoal Leather
46"Round x 17"H



Grammercy Square Ottoman

Charcoal Leather
40"Square x 17"H
Also Available in Bench Ottoman
60"W x 24"D x 17"H

PARMA



Parma Sofa
Brown Leather
79"W x 37"D x 36"H



Parma Loveseat
Brown Leather
56"W x 37"D x 36"H



Parma Chair
Brown Leather
33"W x 37"D x 36"H



Parma Bench Ottoman
Brown Leather
60"W x 24"D x 17"H

MONTANA MOCHA



Montana Mocha Sofa
Mocha Tan Fabric
79"W x 35"D x 34"H



Montana Mocha Loveseat
Mocha Tan Fabric
57"W x 35"D x 34"H



Montana Mocha Chair
Mocha Tan Fabric
35"Square x 34"H

MADISON



Madison Sofa

Tan Fabric
86"W x 34"D x 34"H



Madison Chair

Tan Fabric
33"W x 34"D x 34"H



Madison Sky Bench

Teal Fabric
48"W x 24"D x 17"H



Madison Ottoman - Willow

Green Fabric
24"Square x 17"H



Madison Ottoman - Sand Dollar

Tan Fabric
24"Square x 17"H



Madison Ottoman - Apricot

Orange Fabric
24"Square x 17"H



Madison Ottoman - Sunflower

Yellow Fabric
24"Square x 17"H

CHANDLER



Chandler Sofa

Red Leather
76"W x 37"D x 35"H



Chandler Loveseat

Red Leather
53"W x 37"D x 35"H



Chandler Chair

Red Leather
31"W x 37"D x 35"H



Chandler Bench Ottoman

Red Leather
60"W x 24"D x 17"H

EVOKE



Evoke Sofa

Coffee Resin Frame with Tan Cushions
81"W x 35"D x 27"H



Evoke Chair

Coffee Resin Frame with Tan Cushions
33"W x 35"D x 27"H



Evoke Cocktail Table

Coffee Resin Frame
48"W x 24"D x 18"H

EVOKE



Evoke End Table

Coffee Resin Frame
24"W x 28"D x 25"H



Evoke Cube Table

Coffee Resin Frame
18"Square x 18"H

NIKO



Niko Sofa

Grey Microfiber
81"W x 30"D x 38"H



Niko Loveseat

Grey Microfiber
58"W x 30"D x 38"H



Niko Chair

Grey Microfiber
31"W x 30"D x 38"H

STAGE CHAIRS



Midnight Stage Chair

Midnight Microfiber
25"W x 26"D x 37"H



Chamois Stage Chair

Beige Microfiber
25"W x 26"D x 37"H



Buckskin Stage Chair

Tan Microfiber
25"W x 26"D x 37"H

STAGE CHAIRS



Empire Chair

- Black Leather
 - White Leather
- 28"W x 32"D x 32"H



Tulip Chair

- Black Fabric/Tilt Back/Caster Feet
27"W x 26"D x 35"H



Monarch Chair

- Bright White Leather
28"Square x 30"H

OTTOMANS & BENCHES



Curved Bench

- Continental White Leather
70"W x 26"D x 19"H



Square Ottoman

- Metro Black Leather
 - Whisper White Leather
 - Grammercy Charcoal Leather
- 40"Square x 17"H



Bench Ottoman

- Metro Black Leather
 - Whisper White Leather
 - Chandler Red Leather
 - Grammercy Charcoal Leather
 - Parma Brown Leather
- 60"W x 24"D x 17"H



Essentials Storage Ottoman

- White Leather with Locking Mechanism
48"W x 24"D x 20"H
Lock Not Included



Round Ottoman

- Grammercy Charcoal Leather
 - Whisper White Leather
- 46"Round x 17"H



1/4 Round Ottoman

- Grammercy Charcoal Leather
 - Whisper White Leather
- 34"W x 19"D x 17"H

OTTOMANS & BENCHES



Madison Sky Bench

Teal Fabric
48"W x 24"D x 17"H



Madison Ottomans

Left to Right: Willow, Sand Dollar, Apricot, Sunflower
24"Square x 17"H

BANQUETTES



Essentials Banquette

White Leather
60"Round x 48"H (2 Pieces)



Whisper Banquette

White Leather
59"Round x 38"H (2 Pieces)



Grammercy Banquette

Charcoal Leather
59"Round x 38"H (2 Pieces)

TURNING BEDS



Essentials Turning Bed

White Leather
96"W x 48"D x 36"H

CUBE OTTOMANS



Cube Ottomans

From left to right: Blanc Bright White Leather (17"Square x 17"H), Whisper White Leather, Metro Black Leather, Red Vinyl, Green Vinyl, Blue Vinyl, Purple Vinyl
18"Square x 18"H

CHARGED



Essentials Turning Bed - Charged

White Leather
96"W x 48"D x 25"H

**White slip cover available for black charging unit.
Maximum of 1 bed per power source.



Boca Corner - Charged

Bright White Leather
27"Square x 30"H

**Maximum of 4 daisy linked together per power source.*



Boca Chair - Charged

Bright White Leather
22"W x 27"D x 30"H

**Maximum of 4 daisy linked together per power source.*



Aspen Bar Table - Charged

White / Brushed Steel
72"W x 26"D x 42"H

**Maximum of 1 table per power source.*



Aspen Cocktail Table - Charged

White / Brushed Steel
48"W x 24"D x 18"H

**Maximum of 1 table per power source.*



White Conference Table - Charged

White
96"W x 43"D x 30"H

**Maximum of 1 table per power source.*

CHARGED!



**Patrice Table Chair
- Charged**

Bright White Leather
28"W x 31"D x 31"H

**Maximum of 6 daisy linked together per power source.*



Lincoln Bench - Charged

Bright White Leather
59"W x 39"D x 17"H

**Maximum of 3 daisy linked together per power source.*

OCCASIONAL TABLES



Tribeca Tables

End Table Wood/Black
24"W x 28"D x 22"H
Console Table Wood/Black
48"W x 18"D x 30"H
Cocktail Table Wood/Black
48"W x 28"D x 19"H



Harmony Tables

End Table Wood/Esspresso
24"Round x 22"H
Console Table Wood/Esspresso
52"W x 18"D x 30"H
Cocktail Table Wood/Esspresso
51"W x 28"D x 18"H



Novel Tables

End Table Satin Steel
15"Square x 16"H
Cocktail Table Satin Steel
46"W x 15"D x 16"H



Aria Tables Red

End Table Red/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Red/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Green

End Table Green/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Green/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Blue

End Table Blue/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Blue/Brushed Steel
44"W x 20"D x 18"H

OCCASIONAL TABLES



Aria Tables Purple

End Table Purple/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Purple/Brushed Steel
44"W x 20"D x 18"H



Aria Tables White

End Table White/Brushed Steel
24"W x 20"D x 22"H
Console Table White/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table White/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Charcoal

End Table Storm Grey/Brushed Steel
24"W x 20"H x 22"H
Console Table Storm Grey/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table Storm Grey/Brushed Steel
44"W x 20"D x 18"H



Fuze Tables

End Table Chrome/Zebrawood Laminate
24"Square x 23"H
Console Table Chrome/Zebrawood Laminate
60"W x 16"D x 34"H
Cocktail Table Chrome/Zebrawood Laminate
40"Square x 16"H



London Tables

End Table Chrome/Marble
24"Square x 23"H
Console Table Chrome/Marble
60"W x 16"D x 34"H
Cocktail Table Chrome/Marble
40"Square x 16"H



Brooklyn Tables

End Table Square - Chrome
22"Square x 20"H
End Table Round - Chrome
20"Round x 20"H
Cocktail Table Rectangle - Chrome
42"W x 24"D x 16"H
Cocktail Table Round - Chrome
30"Round x 16"H



Vivid Tables

End Table - Smoked Powder Coat Finish
26"Square x 21"H
Console Table - Smoked Powder Coat Finish
50"W x 24"D x 30"H
Cocktail Table - Smoked Powder Coat Finish
50"W x 24"D x 16"H



Club Tables

End Table
44"W x 22"D x 18"H
Cocktail Table
22"Square x 18"H
(Includes built in Wireless LED Lighting)



Rose Table

17"Round x 17"H

OCCASIONAL TABLES



Zanzibar Table

17"Square



Cube End Tables

■ Black 24"
□ White 24"
24"Square x 21"H



Cube Cocktail Tables

■ Black 24"
□ White 24"
24"Square x 16"H



Phoebe Tables

From left to right: Yellow, Lime Green, Rose, Gold, Teal
17"Round x 22"H



Hylton Tablet Table

White/Brushed Steel
18"W x 12"D x 28"H

BARS & BAR BACKS



VIP Glow Bar 6'

Frosted Plexi with Built-in Wireless LED Kit
72"W x 24"D x 42"H(Bar)
13"D x 18"H (Shelf)
*Includes remote control



VIP Glow Bar 4'

Frosted Plexi with Built-in Wireless LED Kit
48"W x 24"D x 42"H(Bar)
13"D x 18"H (Shelf)
*Includes remote control



Bar

■ Black with 2 shelves in back
□ White with 2 shelves in back
48"W x 16"D x 42"H



Blox Bar Back

Walnut/Brushed Metal
30"W x 16"D x 86"H
Please Inquire About Shelf Dimensions



Piazza Bar Back

■ Black
□ White
44"W x 12"D x 79"H
13"W x 14"H (Inside Shelf)

BAR STOOLS



Vienna Stool

■ Gray Acrylic
■ Orange Acrylic
■ Teal Acrylic
17"Square x 39"H



Criss Cross Bar Stool

■ Espresso Leather
□ White Leather
15"W x 19"D x 41"H



Escape Stool

Natural Maple
16"Square x 41"H



Silk Back Bar Stool

■ Black
□ White
■ Blue
■ Green
■ Purple
■ Red
17"W x 18"D x 42"H



Euro Bar Stool

Black
22"W x 24"D x 42"H



Hourglass Bar Stool

■ Black
□ White
18"W x 20"D x 43"H



Equino Stool

■ Black
□ White
15"W x 13"D x 35"H

BAR STOOLS



Clara Stool
White
17"W x 21"D x 41"H



Marcus Bar Stool
Steel
17"Square (at footbase) x 29"H



Regal Stool
Brown Leather
19"W x 24"D x 45"H



Caprice Stool
Black Fabric
25"W x 26"D x 44"H



Sonic Stool
Black
22"W x 23"D x 42"H



Nexus Stool
White
19"W x 20"D x 44"H

CAFE CHAIRS



Vienna Chair
Gray Acrylic
Orange Acrylic
Teal Acrylic
21"Square x 32"H



Silk Back Chair
Black
White
Blue
Green
Purple
Red
17"W x 18"D x 34"H

CAFE CHAIRS



Clara Chair
White
18"W x 21"D x 34"H



Leslie Chair
White
17"W x 21"D x 31"H



Criss Cross Chair
■ Espresso Leather
□ White Leather
17"W x 21"D x 35"H



Elio Chair
Steel
17"Square x 33"H



Caprice Chair
Black
25"W x 24"D x 32"H



Comet Chair
Black
23"W x 22"D x 32"H (With Arms)
19"W x 22"D x 32"H (Without Arms)



Regal Dining Chair
Brown Leather
19"W x 23"D x 38"H



Sonic Chair
Black
20"W x 21"D x 32"H



Nexus Chair
White
19"W x 22"D x 32"H

CAFE CHAIRS



Escape Chair

Natural Maple
17"W x 16"D x 32"H

BAR TABLES



Euro Bar Table

Black/Black 30"
30"Round x 42"H
Black/Black 36"
36"Round x 42"H



Silk Bar Table

Black/Chrome 30"
30"Round x 42"H
Black/Chrome 36"
36"Round x 42"H



City Bar Table

Maple/Black 30"
30"Round x 42"H
Maple/Black 36"
36"Round x 42"H



Park Ave Bar Table

Maple/Chrome 30"
30"Round x 42"H
Maple/Chrome 36"
36"Round x 42"H



Summit Bar Table

White/Black 30"
30"Round x 42"H
White/Black 36"
36"Round x 42"H



Blanco Round Bar Table

White/Chrome 30"
30"Round x 42"H
White/Chrome 36"
36"Round x 42"H

BAR TABLES



Fuze Bar Table
Zebrawood Laminate/Chrome
36"Square x 42"H



Blanco Square Bar Table
White/Chrome
24"Square x 42"H



Blanco Rectangle Bar Table
White/Chrome
72"W x 24"D x 42"H



Spectrum Bar Table Red
Red/Chrome
24"Square x 42"H



Spectrum Bar Table Blue
Blue/Chrome
24"Square x 42"H



Spectrum Bar Table Purple
Purple/Chrome
24"Square x 42"H



Spectrum Bar Table Green
Green/Chrome
24"Square x 42"H



Chardonnay Bar Table
Clear Glass/Chrome
31"Round x 42"H



Zinc Bar Table
Chrome
24"Round x 42"H

BAR TABLES



Aspen Bar Table

White/Brushed Steel
72"W x 26"D x 42"H

CAFÉ TABLES



Euro Café Table

Black/Black 30"
30"Round x 30"H
Black/Black 36"
36"Round x 30"H



Silk Café Table

Black/Chrome 30"
30"Round x 30"H
Black/Chrome 36"
36"Round x 30"H



Park Ave Café Table

Maple/Chrome 30"
30"Round x 30"H
Maple/Chrome 36"
36"Round x 30"H



City Café Table

Maple/Black 30"
30"Round x 30"H
Maple/Black 36"
36"Round x 30"H



Summit Café Table

White/Black 30"
30"Round x 30"H
White/Black 36"
36"Round x 30"H



Blanco Café Table

White/Chrome 30"
30"Round x 30"H
White/Chrome 36"
36"Round x 30"H

CAFÉ TABLES



Fuze Café Table
Zebrawood Laminate/Chrome
36" Square x 30"H



Blanco Square Café Table
White/Chrome Rectangle
24" Square x 30"H



Blanco Rectangle Café Table
White/Chrome Rectangle
72"W x 24"D x 30"H



Spectrum Café Table Red
Red/Chrome
24" Square x 30"H



Spectrum Café Table Blue
Blue/Chrome
24" Square x 30"H



Spectrum Café Table Purple
Purple/Chrome
24" Square x 30"H



Spectrum Café Table Green
Green/Chrome
24" Square x 30"H



Aspen Dining Table
White/Brushed Steel
72"W x 30"D x 30"H



Brio Dining Table
Reclaimed Grey Stone Finish/Brushed Bronze
96"W x 48"D x 30"H

OFFICE SEATING



Tamiri High Back Chair

Black Leather
25"W x 27"D x 45"H



Tamiri Mid Back Chair

Black Leather
25"W x 27"D x 39"H



Tamiri Guest Chair

Black Leather
25"W x 27"D x 37"H



Accord Chair

■ Black
□ White
25"Square x 44"H



Goal Task Chair

Black
25"W x 24"D x 39"H



Goal Task Chair Armless

Black
21"W x 24"D x 39"H

OFFICE SEATING



**Enterprise High Back
Conference Chair**

Black Fabric
25"W x 27"D x 45"H



**Enterprise Mid Back
Conference Chair**

Black Fabric
24"W x 26"D x 39"H



Enterprise Guest Chair

Black Fabric
25"W x 27"D x 37"H



Goal Drafting Stool

Black
25"W x 24"D x 48"H



Goal Drafting Stool Armless

Black
21"W x 24"D x 48"H

CONFERENCE TABLES



Conference Table Round

■ Black
■ Mahogany
42"Round x 29"H



Conference Table Rectangle

■ Black 6'
■ Mahogany 6'
□ White 6'
72"W x 36"D x 30"H

■ Black 8'
■ Mahogany 8'
□ White 8'
96"W x 48"D x 30"H

OFFICE FURNITURE



Computer Kiosk

■ Black
□ White
24" Square x 42"H



Computer Counter

Graphite
48"W x 24"D x 42"H



Computer Desk

Graphite
48"W x 24"D x 29"H



5 Shelf Bookcase

■ Black
■ Mahogany
36"W x 12"D x 72"H



Black Credenza

Black
60"W x 20"D x 29"H



Black Double Pedestal Desk

Black
60"W x 30"D x 29"H



Genoa Storage Credenza

Mahogany 2 Filing Cabinets
2-Drawers-Inside Shelves
66"W x 20"D x 29"H



Genoa Kneespace Credenza

Mahogany 2 Filing Cabinets/2-Drawers
66"W x 20"D x 29"H



Genoa Executive Desk

Mahogany Double Pedestal-Locking Drawers
72"W x 36"D x 29"H

OFFICE FURNITURE



Vivid Café Table Square

Clear Glass/Smoked Powder Coat Finish
42"Square x 30"H



Vivid Café Table Rectangle

Clear Glass/Smoked Powder Coat Finish
60"W x 36"D x 30"H



Brooklyn Rectangle Dining Table

Clear Glass/Chrome
60"W x 36"D x 30"H



Brooklyn Round Dining Table

Clear Glass/Chrome
42"Round x 30"H



Aspen Dining Table

White/Brushed Steel
72"W x 30"D x 30"H



Brio Dining Table

Reclaimed Grey Stone Finish/Brushed Bronze
96"W x 48"D x 30"H

METAL FILE & STORAGE CABINETS



2-Drawer File

Black Letter
15"W x 25"D x 29"H
Black Legal
18"W x 25"D x 29"H



4-Drawer File

Black Letter
15"W x 25"D x 52"H
Black Legal
18"W x 25"D x 52"H



2-Drawer Lateral File

Black (Pictured)
36"W x 18"D x 27"H
Black (Not Pictured)
36"W x 20"D x 29"H



4-Drawer Lateral File

Black
36"W x 18"D x 54"H



Storage Cabinet

Black
36"W x 18"D x 72"H

PEDESTALS



Display Pedestals 42"

- Black
14" Square x 42"H
- Black
24" Square x 42"H
- Black
18" Square x 42"H
- White
14" Square x 42"H



Display Pedestals 36"

- Black
14" Square x 36"H
- Black
24" Square x 36"H
- White
14" Square x 36"H
- White
24" Square x 36"H



Display Pedestals 30"

- Black
14" Square x 30"H
- Black
24" Square x 30"H
- Black
18" Square x 30"H
- White
14" Square x 30"H



Locking Pedestal

- Black
 - White
- 24" Square x 42"H



Fuze Pedestal

- Zebra wood Laminate/Chrome
- 16" Square x 44"H



London Pedestal

- Marble/Chrome
- 16" Square x 44"H

MISCELLANEOUS ITEMS



Stanchion

Chrome
41"H

Stanchion Rope

Red Velour
6'L



Nero Literature Rack

Black
15"W x 12"D x 54"H



Argento Literature Rack

Aluminum
15"W x 12"D x 54"H



Alto Literature Rack

Black/Metal
11"W x 10"D x 57"H



Compact Refrigerator

White 4 Cu Ft
21"W x 22"D x 32"H



iPad® Stand

■ Black
□ Silver

14"W x 42"H

(Fits 2nd, 3rd, or 4th iPad® generations. Can be positioned in portrait or landscape views.)

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LIGHTING



Brushed Steel Lamps

Table Lamp White/Steel
26"H

Floor Lamp White/Steel
66"H



Brushed Nickel Lamps

Table Lamp White/Nickel
29"H

Floor Lamp White/Nickel
60"H



Rubbed Bronze Lamps

Table Lamp White/Bronze
28"H

Floor Lamp White/Bronze
60"H



Brushed Steel Lamps

Table Lamp Red/Steel
26"H

Floor Lamp Red/Steel
66"H



Neutrino Floor Lamp

Steel
67"H

DESIGN YOUR BOOTH SPACE ***YOUR WAY***



10x20 Booth Footprint

Boca Chair - Charged • Brooklyn Round Cocktail Table • Phoebe Table - Lime Green
Aspen Bar Table - Charged • Silk Back Stool - Green



10x10 Booth Footprint

Madison Chair • Madison Bench - Apricot
Phoebe Table - Hazelnut • Blox Bar Back



10x10 Booth Footprint


Patrice Tablet Chair - Charged • Brooklyn Round End Table
Equino Stool - Black • Chardonnay Bar Table



20x20 Booth Footprint

Grammercy Loveseats • Grammercy Corner • Brooklyn Round Cocktail Table • Monarch Chairs • Brooklyn Round End Table
Piazza Bar Back - Espresso • Silk Back Stools - Black • Aspen Bar Tables - Charged • 6' VIP Bar



Specialty Furnishings Order Form						Please email or fax all pages to: Heritage Trade Show Services 620 Shenandoah Ave. St. Louis, MO 63104 Email: Exhibitor.Services@HeritageSVS.com Phone: 314-534-8500 Fax: 314-534-8050	
Show Name:							
Contractor:							
Booth Number:							
Venue:							
Show Date:							
ORDER INFORMATION				PRICING & PAYMENT INFORMATION			
Exhibiting Co:				Advance Price Deadline Date:			
Address:				Sales Tax Rate:			
City, State, Zip:				Order Total:		\$	
Phone:				PLEASE INCLUDE THE HERITAGE METHOD OF PAYMENT FORM WHEN YOU SUBMIT YOUR ORDER FORMS.			
Fax:							
Contact:							
Email:							
Authorized By:							
LATE ORDERS: Orders received within 7 days prior to show opening are subject to a 30% late order fee.							
CANCELLATIONS: If cancelled within 14 days prior to move-in, a 50% charge will be applied. Cancellations made after move-in begins receive no refund.							
Item Number		Dimensions	Advanced Price	Standard Price	Qty.	Total	
Blanc (Pg. 3)							
18228-0847	Blanc Sofa	75"W x 35"D x 35"H	\$942.48	\$1,225.22		\$ -	
18167-0614	Blanc Loveseat	54"W x 35"D x 35"H	\$898.30	\$1,167.79		\$ -	
18284-0834	Blanc Chair	33"W x 35"D x 35"H	\$751.04	\$976.35		\$ -	
18024-0072	Blanc Bench Ottoman	48"W x 24"D x 18"H	\$449.15	\$583.90		\$ -	
18184-0274	Blanc Cube	17"Square	\$154.63	\$201.01		\$ -	
Whisper (Pg. 3 & 4)							
18228-0607	Whisper White Leather Sofa	87"W x 37"D x 35"H	\$898.30	\$1,167.79		\$ -	
18167-0471	Whisper White Leather Loveseat	61"W x 37"D x 35"H	\$861.49	\$1,119.93		\$ -	
18284-0487	Whisper White Leather Chair	35"W x 37"D x 35"H	\$714.22	\$928.49		\$ -	
18024-0003	Whisper White Leather Bench Ottoman	60"W x 24"D x 17"H	\$397.61	\$516.89		\$ -	
18184-0034	Whisper White Leather Square Ottoman	40"Square x 17"H	\$397.61	\$516.89		\$ -	
18184-0038	Whisper White Leather Round Ottoman	46"Round x 17"H	\$397.61	\$516.89		\$ -	
Function (Pg. 4)							
18284-0554	Function White Leather Armless Chair	28"Square x 29"H	\$478.60	\$622.18		\$ -	
18066-0016	Function White Leather Corner	28"Square x 29"H	\$515.42	\$670.04		\$ -	
Continental (Pg. 4 & 5)							
18303-0001	Continental White Leather Curved Loveseat	82"W x 34"D x 31"H	\$927.75	\$1,206.08		\$ -	
18304-0001	Continental White Leather Reverse Loveseat	72"W x 34"D x 31"H	\$898.30	\$1,167.79		\$ -	
18296-0005	Continental White Leather Wedge Ottoman	30"W x 34"D x 19"H	\$397.61	\$516.89		\$ -	
18184-0131	Continental White Leather Curved Bench	70"W x 26"D x 19"H	\$471.24	\$612.61		\$ -	
18184-0132	Continental White Leather Half Moon Ottoman	33"W x 19"D x 19"H	\$397.61	\$516.89		\$ -	
Sophistication (Pg. 5)							
18228-0674	Sophistication White Leather Sofa	72"W x 31"D x 48"H	\$927.75	\$1,206.08		\$ -	
18167-0466	Sophistication White Leather Loveseat	48"W x 31"D x 48"H	\$625.87	\$813.63		\$ -	
18284-0563	Sophistication White Leather Chair	27"W x 31"D x 48"H	\$471.24	\$612.61		\$ -	
18066-0017	Sophistication White Leather Corner	31"Square x 48"H	\$471.24	\$612.61		\$ -	
18184-0130	Sophistication White Leather Ottoman	31"Square x 19"H	\$353.43	\$459.46		\$ -	
Boca (Pg. 6)							
18066-0026	Boca Black Leather Corner	27"W x 27"D x 30"H	\$515.42	\$670.04		\$ -	
18284-0786	Boca Black Leather Armless	22"W x 27"D x 30"H	\$478.60	\$622.18		\$ -	
Metro (Pg. 6)							
18228-0602	Metro Black Leather Sofa	85"W x 35"D x 35"H	\$773.13	\$1,005.07		\$ -	
18167-0467	Metro Black Leather Loveseat	60"W x 35"D x 35"H	\$743.68	\$966.78		\$ -	
18284-0482	Metro Black Leather Chair	35"Square x 35"H	\$581.69	\$756.19		\$ -	
18184-0179	Metro Black Leather Square Ottoman	40"Square x 17"H	\$397.61	\$516.89		\$ -	
18024-0008	Metro Black Leather Bench Ottoman	60"W x 24"D x 17"H	\$397.61	\$516.89		\$ -	
Suave Midnight (Pg. 7)							
18228-0085	Suave Midnight Sofa	77"W x 36"D x 33"H	\$677.41	\$880.63		\$ -	
18167-0069	Suave Midnight Loveseat	54"W x 36"D x 33"H	\$589.05	\$765.77		\$ -	
18284-0151	Suave Midnight Chair	32"W x 36"D x 33"H	\$441.79	\$574.32		\$ -	
Grammercy (Pg. 7)							
18228-0605	Grammercy Charcoal Leather Sofa	82"W x 36"D x 36"H	\$861.49	\$1,119.93		\$ -	
18167-0469	Grammercy Charcoal Leather Loveseat	57"W x 36"D x 36"H	\$751.04	\$976.35		\$ -	
18284-0485	Grammercy Charcoal Leather Chair	28"W x 36"D x 36"H	\$478.60	\$622.18		\$ -	
18066-0015	Grammercy Charcoal Leather Corner	36"Square x 36"H	\$552.23	\$717.90		\$ -	

Item Number		Dimensions	Advanced Price	Standard Price	Qty.	Total
18184-0036	Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$397.61	\$516.89		\$ -
18184-0033	Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$397.61	\$516.89		\$ -
Parma (Pg. 8)						
18228-0789	Parma Brown Leather Sofa	79"W x 37"D x 36"H	\$773.13	\$1,005.07		\$ -
18167-0577	Parma Brown Leather Loveseat	56"W x 37"D x 36"H	\$743.68	\$966.78		\$ -
18284-0710	Parma Brown Leather Chair	33"W x 37"D x 36"H	\$581.69	\$756.19		\$ -
18024-0061	Parma Brown Leather Bench Ottoman	60"W x 24"D x 17"H	\$397.61	\$516.89		\$ -
Montana Mocha (Pg. 8)						
18228-0784	Montana Mocha Sofa	79"W x 35"D x 34"H	\$728.95	\$947.63		\$ -
18167-0573	Montana Mocha Loveseat	57"W x 35"D x 34"H	\$640.59	\$832.77		\$ -
18284-0704	Montana Mocha Chair	35"Square x 34"H	\$493.33	\$641.33		\$ -
Madison (Pg. 9)						
18228-0823	Madison Sofa	86"W x 34"D x 34"H	\$898.30	\$1,167.79		\$ -
18284-0794	Madison Chair	33"W x 34"D x 34"H	\$522.78	\$679.62		\$ -
18184-0256	Madison Sky Bench	4"W x 24"D x 17"H	\$368.16	\$478.60		\$ -
18184-0252	Madison Ottoman - Willow	24"Square x 17"H	\$235.62	\$306.31		\$ -
18184-0253	Madison Ottoman - Sand Dollar	24"Square x 17"H	\$235.62	\$306.31		\$ -
18184-0254	Madison Ottoman - Apricot	24"Square x 17"H	\$235.62	\$306.31		\$ -
18184-0255	Madison Ottoman - Sunflower	24"Square x 17"H	\$235.62	\$306.31		\$ -
Chandler (Pg. 10)						
18228-0795	Chandler Red Leather Sofa	76"W x 37"D x 35"H	\$773.13	\$1,005.07		\$ -
18167-0581	Chandler Red Leather Loveseat	53"W x 37"D x 35"H	\$743.68	\$966.78		\$ -
18284-0717	Chandler Red Leather Chair	31"W x 37"D x 35"H	\$581.69	\$756.19		\$ -
18024-0062	Chandler Red Leather Bench Ottoman	60"W x 24"D x 17"H	\$397.61	\$516.89		\$ -
Evoke (Pg. 10 & 11)						
13229-0007	Evoke Sofa	81"W x 35"D x 27"H	\$1,170.74	\$1,521.96		\$ -
13041-0015	Evoke Chair	33"W x 35"D x 27"H	\$625.87	\$813.63		\$ -
13054-0011	Evoke Cocktail Table	48"W x 24"D x 18"H	\$397.61	\$516.89		\$ -
13110-0009	Evoke End Table	24"W x 28"D x 25"H	\$353.43	\$459.46		\$ -
13110-0008	Evoke Cube	18"Square	\$250.35	\$325.45		\$ -
Niko (Pg. 11)						
18228-0858	Niko Sofa	81"W x 30"D x 38"H	\$957.21	\$1,244.37		\$ -
18167-0622	Niko Loveseat	58"W x 30"D x 38"H	\$876.21	\$1,139.08		\$ -
18284-0856	Niko Chair	31"W x 30"D x 38"H	\$728.95	\$947.63		\$ -
Stage Chairs (Pg. 11 & 12)						
18284-0478	Midnight Stage Chair	25"W x 26"D x 37"H	\$287.16	\$373.31		\$ -
18284-0477	Chamois Stage Chair	25"W x 26"D x 37"H	\$287.16	\$373.31		\$ -
18284-0476	Buckskin Stage Chair	25"W x 26"D x 37"H	\$287.16	\$373.31		\$ -
18284-0621	Empire Chair Black Leather	28"W x 32"D x 32"H	\$515.42	\$670.04		\$ -
18284-0564	Empire Chair White Leather	28"W x 32"D x 32"H	\$515.42	\$670.04		\$ -
05035-0028	Tulip Black Fabric Chair	26"W x 27"D x 35"H	\$309.25	\$402.03		\$ -
18284-0785	Monarch Chair - Bright White	28"Square x 30"H	\$589.05	\$765.77		\$ -
Ottomans & Benches (Pg. 12 & 13)						
18184-0131	Continental White Leather Curved Bench	70"W x 26"D x 19"H	\$471.24	\$612.61		\$ -
18184-0179	Metro Black Leather Square Ottoman	40"Square x 17"H	\$397.61	\$516.89		\$ -
18184-0034	Whisper White Leather Square Ottoman	40"Square x 17"H	\$397.61	\$516.89		\$ -
18184-0033	Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$397.61	\$516.89		\$ -
18024-0008	Metro Black Leather Bench Ottoman	60"W x 24"D x 17"H	\$397.61	\$516.89		\$ -
18024-0003	Whisper White Leather Bench Ottoman	60"W x 24"D x 17"H	\$397.61	\$516.89		\$ -
18024-0062	Chandler Red Leather Bench Ottoman	60"W x 24"D x 17"H	\$397.61	\$516.89		\$ -
18024-0002	Grammercy Charcoal Leather Bench Ottoman	60"W x 24"D x 17"H	\$397.61	\$516.89		\$ -
18024-0061	Parma Brown Leather Bench Ottoman	60"W x 24"D x 17"H	\$397.61	\$516.89		\$ -
18184-0192	Essentials White Leather Storage Ottoman	48"W x 24"D x 20"H	\$552.23	\$717.90		\$ -
18184-0036	Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$397.61	\$516.89		\$ -
18184-0038	Whisper White Leather Round Ottoman	46"Round x 17"H	\$397.61	\$516.89		\$ -
18184-0028	Grammercy Charcoal 1/4 Round Ottoman	34"W x 19"D x 17"H	\$242.98	\$315.88		\$ -
18184-0030	Whisper White 1/4 Round Ottoman	34"W x 19"D x 17"H	\$242.98	\$315.88		\$ -
18184-0256	Madison Sky Bench	4"W x 24"D x 17"H	\$368.16	\$478.60		\$ -
18184-0252	Madison Ottoman - Willow	24"Square x 17"H	\$235.62	\$306.31		\$ -
18184-0253	Madison Ottoman - Sand Dollar	24"Square x 17"H	\$235.62	\$306.31		\$ -
18184-0254	Madison Ottoman - Apricot	24"Square x 17"H	\$235.62	\$306.31		\$ -
18184-0255	Madison Ottoman - Sunflower	24"Square x 17"H	\$235.62	\$306.31		\$ -
Banquettes & Turning Beds (Pg. 13)						
18011-0011	Essentials White Banquette (2 pcs)	60"Round x 48"H	\$1,170.74	\$1,521.96		\$ -
18011-0001	Whisper White Tufted Leather Banquette (2 pcs)	59"Round x 38"H	\$1,170.74	\$1,521.96		\$ -

Item Number		Dimensions	Advanced Price	Standard Price	Qty.	Total
18011-0002	Grammercy Charcoal Leather Banquette (2 pcs)	59"Round x 38"H	\$1,170.74	\$1,521.96		\$ -
02082-0033	Essentials White Leather Turning Bed	96"W x 48"D x 34"H	\$1,406.36	\$1,828.26		\$ -
Cube Ottomans (Pg. 14)						
18184-0274	Blanc Cube	17"Square	\$154.63	\$201.01		\$ -
18184-0129	Cube Ottoman - White	18"Square	\$154.63	\$201.01		\$ -
18184-0128	Cube Ottoman - Black	18"Square	\$154.63	\$201.01		\$ -
18200-0001	Cube Ottoman - Red	18"Square	\$154.63	\$201.01		\$ -
18200-0002	Cube Ottoman - Green	18"Square	\$154.63	\$201.01		\$ -
18200-0003	Cube Ottoman - Blue	18"Square	\$154.63	\$201.01		\$ -
18200-0004	Cube Ottoman - Purple	18"Square	\$154.63	\$201.01		\$ -
Charged (Pg. 14 & 15)						
22100-0001	Essentials Turning Bed w/Charging Station Insert	96"W x 48"D x 19"H	\$1,560.98	\$2,029.28		\$ -
22051-0001	Boca Bright White Corner - Charged	27"W x 27"D x 30"H	\$589.05	\$765.77		\$ -
22050-0001	Boca Bright White Armless - Charged	22"W x 27"D x 30"H	\$544.87	\$708.33		\$ -
22001-0001	Aspen Bar Table - Charged	72"W x 26"D x 42"H	\$913.03	\$1,186.94		\$ -
22002-0002	Aspen Cocktail Table - Charged	48"W x 24"D x 18"H	\$515.42	\$670.04		\$ -
22200-0001	White Conference Table - Charged	96"W x 43"D x 30"H	\$1,229.64	\$1,598.53		\$ -
18284-0812	Patrice Tablet Chair	28"W x 30.5"D x 31"H	\$566.96	\$737.05		\$ -
22052-0001	Lincoln Bench - Charged	59"W x 39"D x 17"H	\$861.49	\$1,119.93		\$ -
Occasional Tables (Pg. 15, 16, & 17)						
12107-0008	Tribeca End Table	24"W x 28"D x 22"H	\$279.80	\$363.74		\$ -
12230-0005	Tribeca Console Table	48"W x 18"D x 30"H	\$309.25	\$402.03		\$ -
12055-0008	Tribeca Cocktail Table	48"W x 28"D x 19"H	\$294.53	\$382.88		\$ -
12107-0281	Harmony End Table	24"Round x 22"H	\$279.80	\$363.74		\$ -
12230-0080	Harmony Console Table	52"W x 18"D x 30"H	\$309.25	\$402.03		\$ -
12055-0272	Harmony Cocktail Table	51"W x 28"D x 18"H	\$294.53	\$382.88		\$ -
18024-0010	Novel End Table	15"Square x 16"H	\$353.43	\$459.46		\$ -
18024-0011	Novel Cocktail Table	46"W x 15"D x 16"H	\$397.61	\$516.89		\$ -
99-12304-05	Aria Red End Table	24"W x 20"D x 22"H	\$279.80	\$363.74		\$ -
99-12050-05	Aria Red Cocktail Table	44"W x 20"D x 18"H	\$294.53	\$382.88		\$ -
99-12304-03	Aria Green End Table	24"W x 20"D x 22"H	\$279.80	\$363.74		\$ -
99-12050-03	Aria Green Cocktail Table	44"W x 20"D x 18"H	\$294.53	\$382.88		\$ -
99-12304-06	Aria Blue End Table	24"W x 20"D x 22"H	\$279.80	\$363.74		\$ -
99-12050-06	Aria Blue Cocktail Table	44"W x 20"D x 18"H	\$294.53	\$382.88		\$ -
99-12304-04	Aria Purple End Table	24"W x 20"D x 22"H	\$279.80	\$363.74		\$ -
99-12050-04	Aria Purple Cocktail Table	44"W x 20"D x 18"H	\$294.53	\$382.88		\$ -
99-12304-01	Aria White End Table	24"W x 20"D x 22"H	\$279.80	\$363.74		\$ -
99-12305-01	Aria White Console Table	44"W x 20"D x 30"H	\$309.25	\$402.03		\$ -
99-12050-01	Aria White Cocktail Table	44"W x 20"D x 18"H	\$294.53	\$382.88		\$ -
99-12304-02	Aria Charcoal End Table	24"W x 20"D x 22"H	\$279.80	\$363.74		\$ -
99-12305-02	Aria Charcoal Console Table	44"W x 20"D x 30"H	\$309.25	\$402.03		\$ -
99-12050-02	Aria Charcoal Cocktail Table	44"W x 20"D x 18"H	\$294.53	\$382.88		\$ -
12107-0512	Fuze End Table	24"Square x 23"H	\$301.89	\$392.45		\$ -
12055-0453	Fuze Cocktail Table	40"Square x 16"H	\$338.70	\$440.31		\$ -
12230-0116	Fuze Console Table	60"W x 16"D x 34"H	\$368.16	\$478.60		\$ -
12107-0493	London End Table	24"Square x 23"H	\$301.89	\$392.45		\$ -
12230-0110	London Console Table	60"W x 16"D x 34"H	\$368.16	\$478.60		\$ -
12055-0428	London Cocktail Table	40"Square x 16"H	\$338.70	\$440.31		\$ -
12107-0494	Brooklyn II Square End Table	22"W X 22"D X 20"H	\$257.71	\$335.02		\$ -
12107-0495	Brooklyn II Round End Table	20"Round X 20"H	\$257.71	\$335.02		\$ -
12055-0429	Brooklyn II Rect Cocktail Table	42"W X 24"D X 16"H	\$287.16	\$373.31		\$ -
12055-0430	Brooklyn II Round Cocktail Table	30"Round X 16"H	\$287.16	\$373.31		\$ -
12107-0282	Vivid End Table	26"Square x 21"H	\$279.80	\$363.74		\$ -
12230-0081	Vivid Console Table	50"W x 24"D x 30"H	\$309.25	\$402.03		\$ -
12055-0273	Vivid Cocktail Table	50"W x 24"D x 16"H	\$294.53	\$382.88		\$ -
12107-0331	Club End Table w/ Built-in LED Lighting	22"Square x 18"H	\$353.43	\$459.46		\$ -
12055-0318	Club Cocktail Table w/ Built-in LED Lighting	44"W x 22"D x 18"H	\$397.61	\$516.89		\$ -
12003-0038	Rose Table	17"Round x 17"H	\$309.25	\$402.03		\$ -
12003-0039	Zanzibar Table	17"Square	\$309.25	\$402.03		\$ -
12107-0296	Cube, Black 24" End Table	24"Square x 21"H	\$287.16	\$373.31		\$ -
12107-0297	Cube, White 24" End Table	24"Square x 21"H	\$287.16	\$373.31		\$ -
12055-0285	Cube, Black 24" Cocktail Table	24"Square x 16"H	\$279.80	\$363.74		\$ -
12055-0286	Cube, White 24" Cocktail Table	24"Square x 16"H	\$279.80	\$363.74		\$ -
12003-0056	Phoebe Table - Yellow	17"Round x 22"H	\$184.08	\$239.30		\$ -
12003-0052	Phoebe Table - Lime Green	17"Round x 22"H	\$184.08	\$239.30		\$ -

Item Number		Dimensions	Advanced Price	Standard Price	Qty.	Total
12003-0053	Phoebe Table - Rose	17"Round x 22"H	\$184.08	\$239.30		\$ -
12003-0051	Phoebe Table - Gold	17"Round x 22"H	\$184.08	\$239.30		\$ -
12003-0074	Phoebe Table - Teal	17"Round x 22"H	\$184.08	\$239.30		\$ -
12107-0467	Hylton Tablet Table	18"W x 12"D x 28"H	\$250.35	\$325.45		\$ -
Bars & Bar Backs (Pg. 18)						
05012-0026	VIP Frosted Plexi Glow Bar 6'	72"W x 24"D x 42"H	\$1,023.47	\$1,330.52		\$ -
05012-0024	VIP Frosted Plexi Glow Bar 4'	48"W x 24"D x 42"H	\$861.49	\$1,119.93		\$ -
05012-0053	Black Bar - 2 Shelf	48"W x 16"D x 42"H	\$471.24	\$612.61		\$ -
05012-0054	White Bar - 2 Shelf	48"W x 16"D x 42"H	\$471.24	\$612.61		\$ -
12112-0010	Blox Bar Back	30"W x 16"D x 86"H	\$589.05	\$765.77		\$ -
05001-0017	Piazza Bar Back - Black	44"W x 12"D x 80"H	\$552.23	\$717.90		\$ -
05001-0018	Piazza Bar Back - White	44"W x 12"D x 80"H	\$552.23	\$717.90		\$ -
Bar Stools (Pg. 19 & 20)						
05237-0264	Vienna Stool - Gray	17"Square x 39"H	\$294.53	\$382.88		\$ -
05237-0263	Vienna Stool - Orange	17"Square x 39"H	\$294.53	\$382.88		\$ -
05237-0262	Vienna Stool - Teal	17"Square x 39"H	\$294.53	\$382.88		\$ -
05237-0038	Criss Cross Bar Stool - Espresso	15"W x 19"D x 41"H	\$265.07	\$344.59		\$ -
05237-0039	Criss Cross Bar Stool - White	15"W x 19"D x 41"H	\$265.07	\$344.59		\$ -
05237-0036	Escape Bar Stool - Natural Maple	16"Square x 41"H	\$220.89	\$287.16		\$ -
99-05237-01	Silk Back Bar Stool - Black	17"W x 18"D x 42"H	\$250.35	\$325.45		\$ -
99-05237-02	Silk Back Bar Stool - White	17"W x 18"D x 42"H	\$250.35	\$325.45		\$ -
99-05237-06	Silk Back Bar Stool - Blue	17"W x 18"D x 42"H	\$250.35	\$325.45		\$ -
99-05237-03	Silk Back Bar Stool - Green	17"W x 18"D x 42"H	\$250.35	\$325.45		\$ -
99-05237-04	Silk Back Bar Stool - Purple	17"W x 18"D x 42"H	\$250.35	\$325.45		\$ -
99-05237-05	Silk Back Bar Stool - Red	17"W x 18"D x 42"H	\$250.35	\$325.45		\$ -
05237-0221	Euro Bar Stool - Black	22"W x 24"D x 43"H	\$250.35	\$325.45		\$ -
05237-0270	Hourglass Bar Stool - Black	18"W x 20"D x 43"H	\$272.44	\$354.17		\$ -
05237-0271	Hourglass Bar Stool - White	18"W x 20"D x 43"H	\$272.44	\$354.17		\$ -
05237-0160	Equino Bar Stool - Black	15"W x 13"D x 35"H	\$272.44	\$354.17		\$ -
05237-0041	Equino Bar Stool - White	15"W x 13"D x 35"H	\$272.44	\$354.17		\$ -
05237-0298	Clara Stool	17"W x 21"D x 41"H	\$265.07	\$344.59		\$ -
05237-0215	Marcus Bar Stool - Gunmetal	18"Square x 29"H	\$198.80	\$258.45		\$ -
05237-0156	Regal Stool - Brown Leather	19"W x 24"D x 45"H	\$272.44	\$354.17		\$ -
05237-0169	Caprice Bar Stool - Black	25"W x 26"D x 44"H	\$272.44	\$354.17		\$ -
05237-0042	Sonic Bar Stool - Black	22"W x 23"D x 42"H	\$220.89	\$287.16		\$ -
05237-0300	Nexus Stool	19"W x 20"D x 44"H	\$228.26	\$296.73		\$ -
Café Chairs (Pg. 20, 21 & 22)						
05035-0032	Vienna Chair - Gray	21"Square x 32"H	\$184.08	\$239.30		\$ -
05035-0031	Vienna Chair - Orange	21"Square x 32"H	\$184.08	\$239.30		\$ -
05035-0030	Vienna Chair - Teal	21"Square x 32"H	\$184.08	\$239.30		\$ -
99-05035-10	Silk Back Armless Chair - Black	17"W x 18"D x 34"H	\$154.63	\$201.01		\$ -
99-05035-11	Silk Back Armless Chair - White	17"W x 18"D x 34"H	\$154.63	\$201.01		\$ -
99-05035-15	Silk Back Armless Chair - Blue	17"W x 18"D x 34"H	\$154.63	\$201.01		\$ -
99-05035-12	Silk Back Armless Chair - Green	17"W x 18"D x 34"H	\$154.63	\$201.01		\$ -
99-05035-13	Silk Back Armless Chair - Purple	17"W x 18"D x 34"H	\$154.63	\$201.01		\$ -
99-05035-14	Silk Back Armless Chair - Red	17"W x 18"D x 34"H	\$154.63	\$201.01		\$ -
05035-0048	Clara Chair	18"W x 21"D x 35"H	\$176.72	\$229.73		\$ -
05035-0008	Leslie Chair - White	17"W x 21"D x 31"H	\$139.90	\$181.87		\$ -
05035-0010	Criss Cross Chair - Espresso	17"W x 21"D x 35"H	\$176.72	\$229.73		\$ -
05035-0011	Criss Cross Chair - White	17"W x 21"D x 35"H	\$176.72	\$229.73		\$ -
05035-0023	Elio Chair	17"Square x 33"H	\$154.63	\$201.01		\$ -
14233-0025	Caprice Chair - Black	25"W x 24"D x 32"H	\$154.63	\$201.01		\$ -
14233-0005	Comet Stack Arm Chair - Black	23"W x 22"D x 32"H	\$213.53	\$277.59		\$ -
14233-0006	Comet Stack Armless Chair - Black	19"W x 22"D x 32"H	\$198.80	\$258.45		\$ -
05221-0039	Regal Dining Chair - Brown	19"W x 23"D x 38"H	\$220.89	\$287.16		\$ -
14233-0016	Sonic Chair - Black	20"W x 21"D x 32"H	\$154.63	\$201.01		\$ -
05035-0050	Nexus Chair	19"W x 22"D x 32"H	\$184.08	\$239.30		\$ -
05035-0009	Escape Chair - Natural Maple	17"W x 16"D x 32"H	\$154.63	\$201.01		\$ -
Bar Tables (Pg. 22, 23, & 24)						
99-05245-01	Euro Bar Table Black/Black 30" Round	30"Round x 42"H	\$279.80	\$363.74		\$ -
99-05245-02	Euro Bar Table Black/Black 36" Round	36"Round x 42"H	\$287.16	\$373.31		\$ -
99-05245-04	Silk Bar Table Black/Chrome 30" Round	30"Round x 42"H	\$279.80	\$363.74		\$ -
99-05245-05	Silk Bar Table Black/Chrome 36" Round	36"Round x 42"H	\$287.16	\$373.31		\$ -
99-05245-14	City Bar Table Maple/Black 30" Round	30"Round x 42"H	\$279.80	\$363.74		\$ -
99-05245-15	City Bar Table Maple/Black 36" Round	36"Round x 42"H	\$287.16	\$373.31		\$ -

Item Number		Dimensions	Advanced Price	Standard Price	Qty.	Total
99-05245-07	Park Ave Bar Table Maple/Chrome 30" Round	30"Round x 42"H	\$279.80	\$363.74		\$ -
99-05245-08	Park Ave Bar Table Maple/Chrome 36" Round	36"Round x 42"H	\$287.16	\$373.31		\$ -
99-05245-16	Summit Bar Table White/Black 30" Round	30"Round x 42"H	\$279.80	\$363.74		\$ -
99-05245-17	Summit Bar Table White/Black 36" Round	36"Round x 42"H	\$287.16	\$373.31		\$ -
99-05245-10	Blanco Bar Table White/Chrome 30" Round	30"Round x 42"H	\$279.80	\$363.74		\$ -
99-05245-11	Blanco Bar Table White/Chrome 36" Round	36"Round x 42"H	\$287.16	\$373.31		\$ -
99-05245-22	Fuze Bar Table	36"Square x 42"H	\$309.25	\$402.03		\$ -
99-05245-12	Blanco Bar Table - White/Chrome 24"Square	24"Square x 42"H	\$279.80	\$363.74		\$ -
99-05245-13	Blanco Rectangle Bar Table - White/Chrome	72"W x 24"D x 42"H	\$434.42	\$564.75		\$ -
99-05245-20	Spectrum Bar Table Red	24"Square x 42"H	\$301.89	\$392.45		\$ -
99-05245-21	Spectrum Bar Table Blue	24"Square x 42"H	\$301.89	\$392.45		\$ -
99-05245-18	Spectrum Bar Table Purple	24"Square x 42"H	\$301.89	\$392.45		\$ -
99-05245-19	Spectrum Bar Table Green	24"Square x 42"H	\$301.89	\$392.45		\$ -
05012-0002	Chardonnay Glass & Chrome Bar Table	31"Round x 42"H	\$397.61	\$516.89		\$ -
05202-0049	Zinc Bar Table	24"Round x 42"H	\$419.70	\$545.61		\$ -
05204-0001	Aspen Bar Table	72"W x 26"D x 42"H	\$780.49	\$1,014.64		\$ -
Café Tables (Pg. 24 & 25)						
99-05036-01	Euro Café Table Black/Black 30" Round	30"Round x 30"H	\$279.80	\$363.74		\$ -
99-05036-02	Euro Café Table Black/Black 36" Round	36"Round x 30"H	\$287.16	\$373.31		\$ -
99-05036-04	Silk Café Table Black/Chrome 30" Round	30"Round x 30"H	\$279.80	\$363.74		\$ -
99-05036-05	Silk Café Table Black/Chrome 36" Round	36"Round x 30"H	\$287.16	\$373.31		\$ -
99-05036-07	Park Ave Café Table Maple/Chrome 30" Round	30"Round x 30"H	\$279.80	\$363.74		\$ -
99-05036-08	Park Ave Café Table Maple/Chrome 36" Round	36"Round x 30"H	\$287.16	\$373.31		\$ -
99-05036-14	City Café Table Maple/Black 30" Round	30"Round x 30"H	\$279.80	\$363.74		\$ -
99-05036-15	City Café Table Maple/Black 36" Round	36"Round x 30"H	\$287.16	\$373.31		\$ -
99-05036-16	Summit Café Table White/Black 30" Round	30"Round x 30"H	\$279.80	\$363.74		\$ -
99-05036-17	Summit Café Table White/Black 36" Round	36"Round x 30"H	\$287.16	\$373.31		\$ -
99-05036-10	Blanco Café Table White/Chrome 30" Round	30"Round x 30"H	\$279.80	\$363.74		\$ -
99-05036-11	Blanco Café Table White/Chrome 36" Round	36"Round x 30"H	\$287.16	\$373.31		\$ -
99-05036-22	Fuze Café Table	36"Square x 30	\$309.25	\$402.03		\$ -
99-05036-12	Blanco Café Table White/Chrome 24"Square	24"Square x 30"H	\$279.80	\$363.74		\$ -
99-05036-13	Blanco Café Table White/Chrome Rectangle	72"W x 24"D x 30"H	\$434.42	\$564.75		\$ -
99-05036-20	Spectrum Café Table Red	24"Square x 29"H	\$301.89	\$392.45		\$ -
99-05036-21	Spectrum Café Table Blue	24"Square x 29"H	\$301.89	\$392.45		\$ -
99-05036-18	Spectrum Café Table Purple	24"Square x 29"H	\$301.89	\$392.45		\$ -
99-05036-19	Spectrum Café Table Green	24"Square x 29"H	\$301.89	\$392.45		\$ -
05090-0001	Aspen Dining Table	72"W x 30"D x 30"H	\$670.04	\$871.06		\$ -
05088-0505	Brio Dining Table	96"W x 48"D x 30"H	\$898.30	\$1,167.79		\$ -
Office Seating (Pg. 26 & 27)						
14136-0002	Tamiri Black Leather High Back Chair	25"W x 27"D x 45"H	\$353.43	\$459.46		\$ -
14176-0007	Tamiri Black Leather Mid Back Chair	27"Square x 39"H	\$309.25	\$402.03		\$ -
14128-0002	Tamiri Black Leather Guest Chair	25"W x 26"D x 37"H	\$287.16	\$373.31		\$ -
14136-0081	Accord Black Leather High Back	25"Square x 44"H	\$441.79	\$574.32		\$ -
14136-0010	Accord White Leather High Back	25"Square x 44"H	\$441.79	\$574.32		\$ -
14250-0013	Goal Black Task Chair With Arms	25"Square x 39"H	\$235.62	\$306.31		\$ -
14250-0014	Goal Black Task Chair Armless	21"W x 25"D x 39"H	\$213.53	\$277.59		\$ -
14136-0080	Enterprise High Back Black Fabric Conference Chair	25"W x 27"D x 45"H	\$309.25	\$402.03		\$ -
14176-0046	Enterprise Mid Back Black Fabric Conference Chair	24"W x 26"D x 39"H	\$287.16	\$373.31		\$ -
14128-0096	Enterprise Guest Black Fabric Conference Chair	25"W x 27"D x 37"H	\$265.07	\$344.59		\$ -
14307-0003	Goal Black Drafting Stool - Arms	25"W x 24"D x 48"H	\$250.35	\$325.45		\$ -
14307-0004	Goal Black Drafting Stool - Armless	21"W x 24"D x 48"H	\$235.62	\$306.31		\$ -
Conference Tables (Pg. 27)						
14062-0105	42" Round Conference Table - Black	42" Round x 29"H	\$390.25	\$507.32		\$ -
14062-0106	42" Round Conference Table - Mahogany	42" Round x 29"H	\$390.25	\$507.32		\$ -
14062-0224	Conference Rectangle Table 6' - Black	72"W x 36"D x 30"H	\$662.68	\$861.49		\$ -
14062-0220	Conference Rectangle Table 6' - Mahogany	72"W x 36"D x 30"H	\$662.68	\$861.49		\$ -
14062-0281	Conference Rectangle Table 6' - White	72"W x 36"D x 30"H	\$699.50	\$909.35		\$ -
14062-0225	Conference Rectangle Table 8' - Black	96"W x 48"D x 30"H	\$714.22	\$928.49		\$ -
14062-0226	Conference Rectangle Table 8' - Mahogany	96"W x 48"D x 30"H	\$714.22	\$928.49		\$ -
14062-0282	Conference Rectangle Table 8' - White	96"W x 48"D x 30"H	\$751.04	\$976.35		\$ -
Office Furniture (Pg. 28 & 29)						
14309-0001	Computer Kiosk - Black	24"Square x 42"H	\$574.32	\$746.62		\$ -
14179-0005	Computer Kiosk - White	24"Square x 42"H	\$574.32	\$746.62		\$ -
14061-0002	Computer Counter	48"W x 24"D x 42"H	\$287.16	\$373.31		\$ -
14076-0014	Computer Desk	48"W x 24"D x 29"H	\$272.44	\$354.17		\$ -

Item Number		Dimensions	Advanced Price	Standard Price	Qty.	Total
14029-0098	5 Shelf Bookcase - Black	36"W x 12"D x 72"H	\$552.23	\$717.90		\$ -
14029-0091	5 Shelf Bookcase - Mahogany	36"W x 12"D x 72"H	\$552.23	\$717.90		\$ -
14072-0108	Black Credenza	60"W x 20"D x 29"H	\$515.42	\$670.04		\$ -
14083-0105	Black Double Pedestal Desk	60"W x 30"D x 29"H	\$589.05	\$765.77		\$ -
14072-0038	Genoa Storage Credenza - Mahogany - 2 Drawer	66"W x 20"D x 29"H	\$515.42	\$670.04		\$ -
14072-0039	Genoa Kneespace Storage Credenza - Mahogany	66"W x 20"D x 29"H	\$478.60	\$622.18		\$ -
14083-0117	Genoa Exec. Desk - Mahogany - Double Pedestal	72"W x 36"D x 29"H	\$611.14	\$794.48		\$ -
05088-0365	Vivid Café - Square Table Glass	42"Square x 30"H	\$478.60	\$622.18		\$ -
05088-0364	Vivid Café - Rectangle Table Glass	60"W x 36"D x 30"H	\$552.23	\$717.90		\$ -
05088-0498	Brooklyn II Rect Dining Table	60"W x 36"D x 30"H	\$574.32	\$746.62		\$ -
05088-0499	Brooklyn II Round Dining Table	42" Round x 30"H	\$449.15	\$583.90		\$ -
05090-0001	Aspen Dining Table	72"W x 30"D x 30"H	\$670.04	\$871.06		\$ -
05088-0505	Brio Dining Table	96"W x 48"D x 30"H	\$898.30	\$1,167.79		\$ -
Metal File & Storage Cabinets (Pg. 30)						
14148-0001	2 Drawer Vertical File - Letter Size Black	15"W x 25"D x 29"H	\$191.44	\$248.87		\$ -
14147-0001	2 Drawer Vertical File - Legal Size Black	18"W x 25"D x 29"H	\$250.35	\$325.45		\$ -
14148-0002	4 Drawer Vertical File - Letter Size Black	15"W x 25"D x 52"H	\$257.71	\$335.02		\$ -
14147-0002	4 Drawer Vertical File - Legal Size Black	18"W x 25"D x 52"H	\$287.16	\$373.31		\$ -
14143-0006	2 Drawer Lateral File - Black	36"W x 18"D x 27"H	\$257.71	\$335.02		\$ -
14143-0144	2 Drawer Lateral File - Black	36"W x 20"D x 29"H	\$301.89	\$392.45		\$ -
14143-0008	4 Drawer Lateral File - Black	36"W x 18"D x 54"H	\$316.61	\$411.60		\$ -
14034-0015	Storage Cabinet - Black	36"W x 18"D x 72"H	\$316.61	\$411.60		\$ -
Pedestals (Pg. 31)						
12091-0023	Display Pedestal 14" x 42" Black	14"Square x 42"H	\$382.88	\$497.75		\$ -
12091-0004	Display Pedestal 24" x 42" Black	24"Square x 42"H	\$463.88	\$603.04		\$ -
12091-0002	Display Pedestal 18" x 42" Black	18"Square x 42"H	\$427.06	\$555.18		\$ -
12091-0030	Display Pedestal 14" x 42" White	14"Square x 42"H	\$382.88	\$497.75		\$ -
12091-0024	Display Pedestal 14" x 36" Black	14"Square x 36"H	\$323.98	\$421.17		\$ -
12091-0034	Display Pedestal 24" x 36" Black	24"Square x 36"H	\$463.88	\$603.04		\$ -
12091-0031	Display Pedestal 14" x 36" White	14"Square x 36"H	\$323.98	\$421.17		\$ -
12091-0033	Display Pedestal 24" x 36" White	24"Square x 36"H	\$463.88	\$603.04		\$ -
12091-0025	Display Pedestal 14" x 30" Black	14"Square x 30"H	\$301.89	\$392.45		\$ -
12091-0003	Display Pedestal 24" x 30" Black	24"Square x 30"H	\$441.79	\$574.32		\$ -
12091-0001	Display Pedestal 18" x 30" Black	18"Square x 30"H	\$309.25	\$402.03		\$ -
12091-0032	Display Pedestal 14" x 30" White	14"Square x 30"H	\$301.89	\$392.45		\$ -
14309-0001	Locking Pedestal Black	24"Square x 42"H	\$574.32	\$746.62		\$ -
14179-0005	Locking Pedestal White	24"Square x 42"H	\$574.32	\$746.62		\$ -
12091-0055	Fuze Pedestal	16"Square x 44"H	\$316.61	\$411.60		\$ -
12091-0043	London Pedestal	16"Square x 44"H	\$316.61	\$411.60		\$ -
Miscellaneous Items (Pg. 32)						
14189-0066	Stanchion Chrome	41"H	\$88.36	\$114.86		\$ -
11526-0001	Stanchion Rope - Red Velour	6' L	\$44.18	\$57.43		\$ -
14308-0009	Literature Stand - Black	15"W x 12"D x 53.5"H	\$213.53	\$277.59		\$ -
14308-0010	Literature Stand - Aluminum	15"W x 12"D x 53.5"H	\$213.53	\$277.59		\$ -
14308-0005	Literature Rack - Black Metal	10.5"W x 9.5"D x 57"H	\$220.89	\$287.16		\$ -
01209-0003	Compact Refrigerator White - 4.0 Cu Ft	21"W x 22"D x 32"H	\$397.61	\$516.89		\$ -
14523-0001	iPad® Stand Black	14.25"W x 41.75"H	\$250.35	\$325.45		\$ -
14523-0002	iPad® Stand Silver	14.25"W x 41.75"H	\$250.35	\$325.45		\$ -
Lighting (Pg. 33)						
09417-0001	Brushed Steel Table Lamp - White	26"H	\$139.90	\$181.87		\$ -
09392-0001	Brushed Steel Floor Lamp - White	66"H	\$198.80	\$258.45		\$ -
09417-0001	Brushed Nickel Table Lamp - White	29"H	\$139.90	\$181.87		\$ -
09392-0001	Brushed Nickel Floor Lamp - White	60"H	\$198.80	\$258.45		\$ -
09417-0001	Rubbed Bronze Table Lamp - White	28"H	\$139.90	\$181.87		\$ -
09392-0001	Rubbed Bronze Floor Lamp - White	60"H	\$198.80	\$258.45		\$ -
09417-0001	Brushed Steel Table Lamp - Red	26"H	\$139.90	\$181.87		\$ -
09392-0001	Brushed Steel Floor Lamp - Red	66"H	\$198.80	\$258.45		\$ -
09392-0001	Neutrino Steel Floor Lamp - Steel	67"H	\$198.80	\$258.45		\$ -

Remit To:



620 Shenandoah Avenue | St. Louis, MO 63104
Phone 314-534-8500 | Fax 314-534-8050
Exhibitor.Services@heritagesvs.com

MODULAR RENTAL DISPLAY ORDER FORM

Cancellation: No refunds if cancelled after the deadline.

Late Request: Request after deadline will be filled as available at the standard rate.

Choose Your Exhibit – Check One

<input type="checkbox"/> MD01 DISPLAY ONE: 10' STANDARD DISPLAY Package Includes: Installation and dismantling labor 1 Header One 10' x 10' Standard Carpet One 1 meter counter Three Arm Lights	<input type="checkbox"/> MD02 DISPLAY TWO: 20' STANDARD DISPLAY Package Includes: Installation and dismantling labor One 10' x 20' Standard carpet 2 Headers One 2 meter counter Two 1 meter counters 6 Halogen Lights												
<input type="checkbox"/> MD03 DISPLAY THREE: 20' DELUXE DISPLAY Package Includes: Installation and dismantling labor One 10' x 20' Standard Carpet 2 Headers One 1.5 meter counter Four shelves 5 Halogen Lights	<input type="checkbox"/> MD04 DISPLAY FOUR: 20' DELUXE DISPLAY Package Includes: Installation and dismantling labor One 10' x 20' Standard carpet 1 Header 4 Counters 5 Halogen Lights												
<input type="checkbox"/> MD05 DISPLAY FIVE: 20 X 20 ISLAND DISPLAY Package Includes: Installation and dismantling labor One 20' x 20' Standard carpet 2 Headers 4 Counters	<input type="checkbox"/> MD06 DISPLAY SIX: 20 X 20 ISLAND DISPLAY Package Includes: Installation and dismantling labor One 20' x 20' Standard carpet 4 Headers 4 Counters												
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p>Circle your carpet color:</p> <p>Black Blue Burgundy Gray Red</p> </div> <div style="width: 48%;"> <p>Choose Your Panels Standard and Optional Panel Choices</p> <table border="1" style="width: 100%;"> <thead> <tr> <th></th> <th>Advanced Rates:</th> <th>Advanced Rates:</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> White Hardwall</td> <td>Included</td> <td>Included</td> </tr> <tr> <td><input type="checkbox"/> Black/Gray Velcro – Circle: Black or Gray</td> <td>Included</td> <td>Included</td> </tr> <tr> <td><input type="checkbox"/> Opt. Color Hardwall (per panel) - Specify</td> <td>\$70.00 ea.</td> <td>\$91.00 ea.</td> </tr> </tbody> </table> </div> </div>			Advanced Rates:	Advanced Rates:	<input type="checkbox"/> White Hardwall	Included	Included	<input type="checkbox"/> Black/Gray Velcro – Circle: Black or Gray	Included	Included	<input type="checkbox"/> Opt. Color Hardwall (per panel) - Specify	\$70.00 ea.	\$91.00 ea.
	Advanced Rates:	Advanced Rates:											
<input type="checkbox"/> White Hardwall	Included	Included											
<input type="checkbox"/> Black/Gray Velcro – Circle: Black or Gray	Included	Included											
<input type="checkbox"/> Opt. Color Hardwall (per panel) - Specify	\$70.00 ea.	\$91.00 ea.											

Indicate Your Header Sign Copy

Your company name will be printed in block lettering on the White Header sign.

Check which color lettering you would like ☐ Black ☐ Blue ☐ Red

☐ Please indicate here if you would like us to assist you with logo identification or other customized graphics.

• Remember to order the following items, they are NOT included in booth package; • Furniture • Electrical Service • Custom Logo • Floral • Cleaning Service

☐ Yes, I have completed and enclosed the Payment Form Sub. Total _____

5.6% Tax _____

TOTAL ORDER _____

NAME OF CONVENTION CCCC 2020 BOOTH # _____

EXHIBITING COMPANY _____ PHONE # _____ FAX # _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

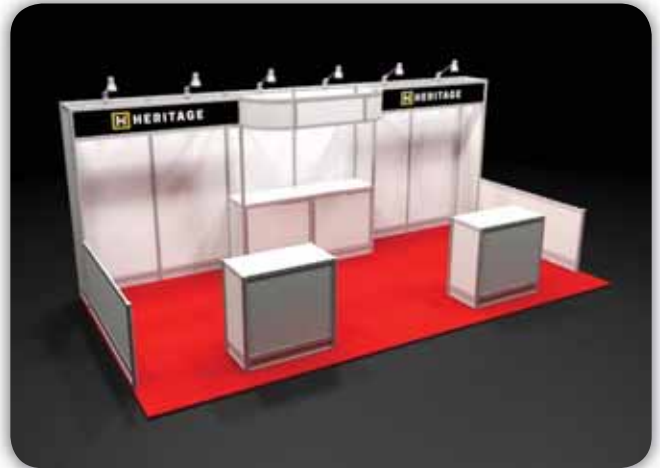
EMAIL ORDER CONFIRMATION & INVOICE TO _____

CONTACT NAME _____ DATE _____

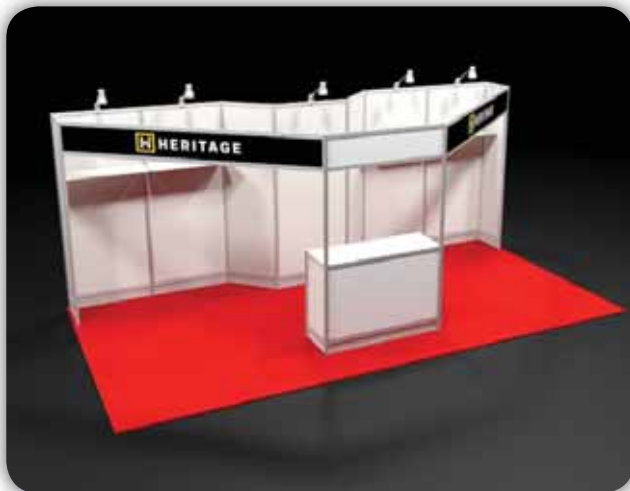
Modular Displays



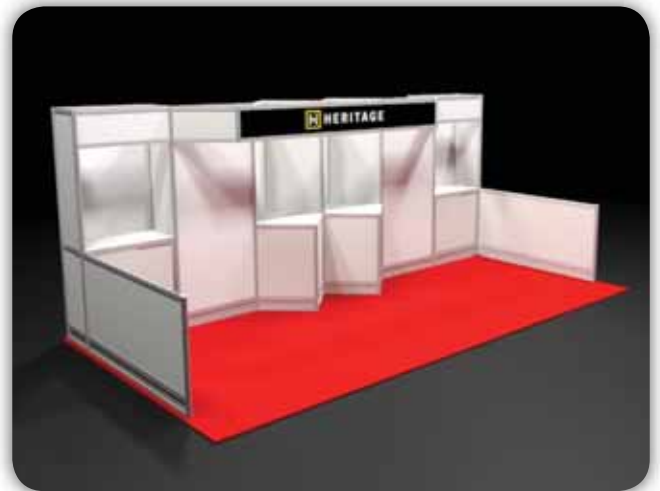
MD01 Modular Hardwall Display Package 1



MD02 Modular Hardwall Display Package 2



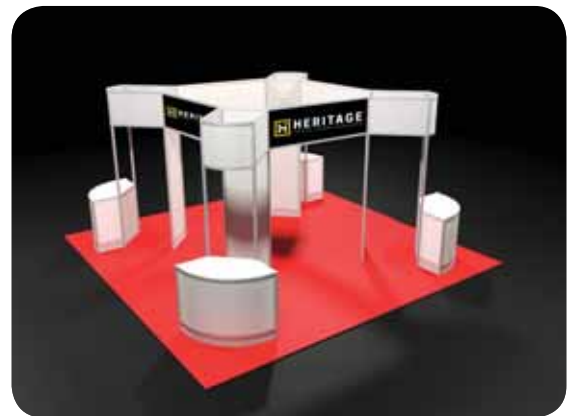
MD03 Modular Hardwall Display Package 3



MD04 Modular Hardwall Display Package 4



MD05 Modular Hardwall Display Package 5



MD06 Modular Hardwall Display Package 6

Remit To:



620 Shenandoah Avenue | St. Louis, MO 63104
 Phone 314-534-8500 | Fax 314-534-8050
 Exhibitor.Services@heritagesvs.com

MATERIAL HANDLING INFORMATION

Heritage shall not be liable for piece count or condition of any shipments received without individual carrier receipts or freight bills from carriers such as UPS, Federal Express, Express Mail, Parcel Post, private vehicles, etc, due to their delivery procedures.

A. MATERIAL HANDLING FOR DELIVERIES TO WAREHOUSE

Heritage Trade Show Services will start receiving crated, boxed or skidded materials 30 days prior to show move-in. Shipments will be received Monday through Friday between the hours of 10:00 a.m. and 4:00 p.m. Shipments must be sent with freight charges prepaid. **Collect shipments will not be accepted.** A 200 lb. minimum will apply for each shipment received. Rates below include receipt of your freight; delivery to the booth; storage and return of empty crates; and reloading.

Label each piece and address all shipping documents/bills of lading as follows for shipments to warehouse:

EXHIBITOR COMPANY NAME
 HERITAGE TRADE SHOW SERVICES
 UPS FREIGHT
 4924 SOUTH 13TH ST.
 MILWAUKEE, WI 53221
 FOR: CCCC 2020

BOOTH NO. _____

TOTAL PIECES _____

APPROX. WT. _____

****DELIVERIES TO THE WAREHOUSE MUST BE MADE BETWEEN THE HOURS OF 10 AM – 4 PM, MONDAY THROUGH FRIDAY****

RATES FOR DELIVERIES TO WAREHOUSE

Deadline Date: Wednesday, March 18th, 2020 To Avoid Late Fees

	Description	Rate per 100 lbs.	Min Charge
I	Packaged Shipments to the Advance Warehouse	\$ 162.00	\$ 324.00
II	Packaged Shipments via Van Line, Specialized Carrier, Federal Express, UPS or U.S. Mail to the Advance Warehouse	\$ 194.40	\$ 388.80
III	Packaged Shipments to the Advance Warehouse after the deadline date	\$ 202.50	\$ 405.00
IV	Packaged Shipments via Van Line, Specialized Carrier, Federal Express, UPS, or U.S. Mail to the Advance Warehouse after the deadline date	\$ 234.90	\$ 469.80

B. MATERIAL HANDLING FOR DELIVERIES TO SHOWSITE

Heritage Trade Show Services will receive and unload shipments at show site only during scheduled exhibitor move-in times. Do not ship to show site at any other times, as the facility has no provisions to accept advance shipments. Shipments must be sent with freight charges prepaid. **Collect shipments will not be accepted.** A 200 lb. minimum will apply for each shipment received. Rates below include receipt of your freight; delivery to the booth; storage and return of empty crates; and reloading.

Label each piece and address all shipping documents/bills of lading as follows for shipments to show site:

EXHIBITOR COMPANY NAME
 C/O HERITAGE TRADE SHOW SERVICES
 WISCONSIN CENTER
 400 W. WISCONSIN AVE.
 MILWAUKEE, WI 53203
 FOR: CCCC 2020

BOOTH NO. _____

TOTAL PIECES _____

APPROX. WT. _____

RATES FOR DELIVERIES TO SHOWSITE

	Description	Rate per 100 lbs.	Min Charge
VI	Packaged Shipments to the Show site	\$ 156.50	\$ 313.00
VII	Packaged Shipments via Van Line, Specialized Carrier, Federal Express, UPS or U.S. Mail to the Show site	\$ 187.80	\$ 375.60
VIII	Loose or Uncrated Shipments or Shipments requiring Special Handling to the Show site (Rate will not be split for mixed shipments. The uncrated rate will apply)	\$ 219.10	\$ 438.20

The per cwt. (100 lb.) rates listed above are based on inbound weight only, rounded up to the next 100 lbs.. Services include receiving, unloading, delivery to booth, storage and return of empty containers, moving materials to the dock and reloading on designated outbound carrier.

ESTIMATED COSTS. * (Round to next highest whole number)

Estimated Weight in lbs. _____ ÷ 100 = _____ * x Rate _____ = _____ Total

CONTINUED ON NEXT PAGE

C. INBOUND SHIPMENTS

All shipments must have a bill-of-lading or delivery receipt showing number of pieces, true weight (via certified scale ticket), and description of merchandise. If shipments arrive without weight on bill-of-lading and weight is unobtainable, Heritage will estimate the weight. If actual scale weights are not submitted prior to move-out the estimated weight will be final and binding. All shipments received are subject to reweigh. Copies of bills-of-lading, with the name of the carrier, should be forwarded to HERITAGE TRADE SHOW SERVICES as soon as shipments are made. This will assist in tracing, if required. Shipments received at the warehouse after scheduled exhibitor set-up or shipments received at show site after exhibitor move-in times, are subject to surcharges to cover additional trucking or labor and will be billed accordingly.

D. EMPTY CONTAINER LABELS

Empty container labels will be available at the service desk for all exhibitors using Heritage material handling services. Affixing the labels is the sole responsibility of the exhibitor or his representative. All previous labels should be removed or obliterated. Heritage assumes no responsibility for removal of containers with old empty labels, improper information on empty labels or valuables stored in containers removed for storage.

E. ADDITIONAL AVAILABLE SERVICES

All per 100 lb. Rates quoted in the foregoing do not include any Blocking, Spotting, or Bracing in booth, or Local pickups for deliveries. For such services, the following rates apply:

	DISCOUNTED		STANDARD			# of Hours	Total
	ST	OT	ST	OT			
Material Handler	\$103.35/hr	\$155.03/hr	\$134.36/hr	\$201.54/hr	One Hour Minimum	_____	\$_____
Local Pickups & Deliveries	\$245.80/hr	\$368.70/hr	\$319.54/hr	\$479.31/hr	One Hour Minimum	_____	\$_____
					TOTAL:	_____	\$_____
					Please enter total on credit card authorization form		

F. SPECIAL SERVICES

Metal banding will be available for securing outbound shipments at a rate of \$.50 per foot, plus labor (One Hour Minimum). Shrink wrap of a pallet will be charged at \$50.00 per pallet. Mobile equipment will be moved into and out of the exhibit facility at \$150.00 per round trip unless otherwise noted in this kit.

G. OUTBOUND SHIPMENTS

Exhibitors are responsible for labeling their exhibit materials and providing outbound shipping information. To assist you with these arrangements, Heritage will have a Service Desk in the exhibit hall with labels, bills-of-lading and available shipping information. When materials are labeled, packed and ready to be shipped, completed bills-of-lading should be turned in at the Service Desk. Pick ups for local deliveries or small package shipments, i.e., UPS and Parcel Post should be dealt with in the same manner as all other outbound shipments. In order to expedite removal of materials, Heritage reserves the right to change designated carriers, if such carriers fail to pickup or refuse to accept shipments. Where no disposition is made, materials will be returned to the warehouse awaiting shipping instructions.

H. RETURNED SHIPMENTS TO HERITAGE WAREHOUSE

Where no disposition has been made for outbound shipments or later scheduled pickups are necessary; Heritage will return exhibit materials to the warehouse and load on outbound carriers at the rate of \$30.00 per 100 lbs. or fraction thereof for each shipment returned. Minimum charge: \$300.00.

I. LIMITS OF LIABILITY AND RESPONSIBILITY

1. Heritage Trade Show Services shall not be responsible for loss, theft, or disappearance of exhibitor's materials after same has been delivered to exhibitor's booth and shall not be responsible for damage to uncrated materials, materials improperly packed, or concealed damage.
2. Heritage Trade Show Services shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the Show. Bills-of lading covering outgoing shipments, which are furnished by Heritage Trade Show Services to exhibitors, will be checked at time of actual pickup from the booth and corrections made where discrepancies occur.
3. Heritage Trade Show Services liability shall be limited to the physical loss of or damage to the specific article which is lost or damaged, and in any event Heritage Trade Show Services' maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less.
4. Heritage Trade Show Services shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.

AUTHORITY TO HANDLE

All terms and conditions herein stated are understood and accepted.

NAME OF CONVENTION CCCC 2020 BOOTH # _____

EXHIBITING COMPANY _____ PHONE # _____ FAX # _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EMAIL ORDER CONFIRMATION & INVOICE TO _____

CONTACT NAME _____ DATE _____

(Print & Sign)

Please Return This Form Promptly To Heritage Trade Show Services-Retain One Copy For Your File.

Remit To:



620 Shenandoah Avenue | St. Louis, MO 63104
Phone 314-534-8500 | Fax 314-534-8050
Exhibitor.Services@heritagesvs.com

PRIORITY RETURN/ ACCESSIBLE STORAGE FORM

All orders must have a credit card authorization form on file.

Priority Empty Container Return

This service provides for the priority return of your empties to your booth after the close of the show. This service must be ordered prior to the removal of your empties. If you would like this service, please fill out the information below and return to Heritage Trade Show Services, Inc..

Priority Empty Container Return.....\$100.00 per container

Estimated Number of Pieces.....

**PLEASE NOTE THAT THIS SERVICE CANNOT BE ORDERED AFTER THE PIECES HAVE BEEN
TAKEN TO STORAGE**

ACCESSIBLE STORAGE

A storage area will be available for exhibitor's samples and literature in the facility. Depending on space available in the facility, these items may be stored on trailers in the loading dock area. Heritage employees will be available to access storage items during show hours, one hour prior to show opening, and one half hour after show closing each day. All materiel in storage on the last day of the show will be returned to their designated booth space at the close of the show. Due to fire regulations and for security purposes, **NO LARGE DELIVERIES CAN BE MADE DURING SHOW HOURS**. Show management reserves the right to stop deliveries at any time during the show hours, so please schedule deliveries prior to show opening. Storage space may be limited. Orders **MUST** be received by the deadline date to guarantee storage space. The charge for storage space is as follows:

Accessible Storage Rate: \$100.00 base charge, plus labor charges per delivery (one hour minimum)

Labor Rates:

Straight Time: (one hour minimum per man).....\$103.35

8:00 a.m. - 4:30 p.m. Monday - Friday

Over Time: (one hour minimum per man).....\$155.03

YES, I wish to reserve space for accessible storage, I plan on storing _____pallets/boxes/crates/cases
(# of pieces) (circle one)

Deliveries

To have items placed in or removed from accessible storage, please notify the Heritage Service Desk.

ALL GOODS STORED WITH HERITAGE ARE STORED AT YOUR OWN RISK. We shall not be liable for any injury, damage, loss, theft, or destruction, including, but not limited to damage from atmospheric conditions or rust, negligence (whether caused by ourselves or by servants, agents, employees or others), failures to act breach of contract, breach of warranty, water condensation, fire, floods, acts of God or any act beyond our sole control. We are not liable for any direct, consequential, or incidental damages nor for loss of profit or loss due to failures to obtain or turnover goods at any particular time or place whatsoever, however such loss may be incurred. We are not liable for or chargeable with any loss of sales, income, resale, commissions, or brokerage, nor for any freight or demurrage.

NAME OF CONVENTION **CCCC 2020** BOOTH # _____

EXHIBITIING COMPANY _____ PHONE # _____ FAX # _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EMAIL ORDER CONFIRMATION & INVOICE TO _____

CONTACT NAME _____ DATE _____

HERITAGE

Trade Show Services

DO NOT DELAY!

**ADVANCE SHIPMENT
TO WAREHOUSE**

TO: _____

EXHIBITOR NAME

BOOTH NUMBER: _____

HERITAGE TRADE SHOW SERVICES
UPS FREIGHT
4924 SOUTH 13TH ST.
MILWAUKEE, WI 53221

FOR: CCCC 2020

HERITAGE

Trade Show Services

DO NOT DELAY!

**ADVANCE SHIPMENT
TO WAREHOUSE**

TO: _____

EXHIBITOR NAME

BOOTH NUMBER: _____

HERITAGE TRADE SHOW SERVICES
UPS FREIGHT
4924 SOUTH 13TH ST.
MILWAUKEE, WI 53221

FOR: CCCC 2020

HERITAGE

Trade Show Services

DO NOT DELAY!

**ADVANCE SHIPMENT
TO WAREHOUSE**

TO: _____

EXHIBITOR NAME

BOOTH NUMBER: _____

HERITAGE TRADE SHOW SERVICES
UPS FREIGHT
4924 SOUTH 13TH ST.
MILWAUKEE, WI 53221

FOR: CCCC 2020

HERITAGE

Trade Show Services

DO NOT DELAY

**ADVANCE SHIPMENT
TO WAREHOUSE**

TO: _____

EXHIBITOR NAME

BOOTH NUMBER: _____

HERITAGE TRADE SHOW SERVICES
UPS FREIGHT
4924 SOUTH 13TH ST.
MILWAUKEE, WI 53221

FOR: CCCC 2020



IMPORTANT NOTICE REGARDING DIRECT SHIPMENTS

Please be aware that the Wisconsin Center does NOT receive exhibitor freight, literature or supplies through the venue package room. The package room is too small to handle Exhibit Materials and the venue's everyday receiving. All exhibit materials, being shipped directly to show site must be addressed as listed below to insure unloading and delivery to your booth area.

NOTE: Direct shipments will only be received beginning at 8:00 a.m., Wednesday, March 25th, 2020. Any materials sent to the venue prior to this date may be returned to sender and/or may be turned over to Heritage Trade Show Services and will be billed according to the Show's Shipping & Receiving Rates, and will be subject to venue assessed fees.

EXHIBITOR COMPANY NAME _____

BOOTH NUMBER _____

**C/O HERITAGE TRADE SHOW SERVICES
WISCONSIN CENTER
400 W. WISCONSIN AVE.
MILWAUKEE, WI 53203**

FOR: CCCC 2020

All shipments should be accompanied with a Bill of Lading or Packing List indicating the total weight of shipment and piece count.

See the enclosed Shipping Information/Material Handling Order Form for detailed service descriptions, rates and limits of liability.

**WE APPRECIATE YOUR COOPERATION.
HERITAGE TRADE SHOW SERVICES**

HERITAGE

Trade Show Services

DO NOT DELAY

DIRECT SHIPMENT TO
SHOW SITE

**MUST NOT ARRIVE BEFORE
WEDNESDAY, MARCH 25TH, 2020**

TO: _____

EXHIBITOR NAME

BOOTH NUMBER: _____

C/O HERITAGE TRADE SHOW SERVICES
WISCONSIN CENTER
400 W. WISCONSIN AVE.
MILWAUKEE, WI 53203

FOR: CCCC 2020

HERITAGE

Trade Show Services

DO NOT DELAY

DIRECT SHIPMENT TO
SHOW SITE

**MUST NOT ARRIVE BEFORE
WEDNESDAY, MARCH 25TH, 2020**

TO: _____

EXHIBITOR NAME

BOOTH NUMBER: _____

C/O HERITAGE TRADE SHOW SERVICES
WISCONSIN CENTER
400 W. WISCONSIN AVE.
MILWAUKEE, WI 53203

FOR: CCCC 2020

HERITAGE

Trade Show Services

DO NOT DELAY

DIRECT SHIPMENT TO
SHOW SITE

**MUST NOT ARRIVE BEFORE
WEDNESDAY, MARCH 25TH, 2020**

TO: _____

EXHIBITOR NAME

BOOTH NUMBER: _____

C/O HERITAGE TRADE SHOW SERVICES
WISCONSIN CENTER
400 W. WISCONSIN AVE.
MILWAUKEE, WI 53203

FOR: CCCC 2020

HERITAGE

Trade Show Services

DO NOT DELAY

DIRECT SHIPMENT TO
SHOW SITE

**MUST NOT ARRIVE BEFORE
WEDNESDAY, MARCH 25TH, 2020**

TO: _____

EXHIBITOR NAME

BOOTH NUMBER: _____

C/O HERITAGE TRADE SHOW SERVICES
WISCONSIN CENTER
400 W. WISCONSIN AVE.
MILWAUKEE, WI 53203

FOR: CCCC 2020



NEED A RELIABLE CARRIER TO TRANSPORT YOUR FREIGHT?

Email, fax, or call in the information needed below to have your freight shipped to the advance warehouse, and invoiced along with any other orders placed with the show decorator, Heritage Trade Show Services.

NOTE: If the inbound or outbound shipment requires air or expedited service, please inform HES Logistics as soon as possible. HES Logistics can accommodate any type of shipping need, but specializes in LTL ground freight totaling 100 lbs or greater.

Show Name_____

Booth Name_____

Booth Number (if known)_____

Pickup Information

Company Name_____

Address_____

Suite_____

City, ST Zip_____

Contact Name_____

Contact Number_____

(for the driver to call, if needed)

Pickup Hours_____

Pickup Date_____

(call HES Logistics to discuss, if needed)

USE THE SHOW CARRIER (HES Logistics) FOR ROUNDTRIP SHIPPING!

BENEFITS INCLUDED

- *Lowest Material Handling Rate Offered by Heritage*
- *Complimentary Priority Empty Container Return*
- *Complimentary Shrink Wrapping and / or Banding at the Show Site, if requested*
- *No need to schedule a pickup for the return shipment*

Description of Pieces & Loading Area

(quantity / type / approx. lbs & dims L"xW"xH") Example: 2 Cases 150 lbs each 54"x36"x12" / 1 crate 600 lbs 96"x48"x40"

Is there a loading dock at the pickup address?_____ If not, please describe pickup area and / or additional

instructions for the driver:_____

(ex. Lift Gate Truck Required / Residential / Inside pickup / Notify / White Glove Service)

For return (outbound) shipping, all exhibitors must visit the Exhibitor Services Desk at the show site to arrange handling, unless you are hand carrying all of your items out of the show.

Phone: 1-866-493-1675 Fax: 1-314-534-8050 Email: shipping@heritagesvs.com

IMPORTANT INFORMATION REGARDING OUTBOUND SHIPMENTS

To ensure that your outbound shipment is handled according to your instructions, please be advised of the following:

- **CONTACT YOUR CARRIER TO SCHEDULE PICK UP OF YOUR SHIPMENT.** You must call your carrier, unless you are using the show recommended carrier. Carriers, including FED EX and UPS, will not pick up your shipment unless you have made arrangements with them. In the event your selected carrier fails to show on final move-out day, your shipment will be rerouted to Heritage's show carrier.
- **PACK AND LABEL YOUR MATERIALS.** Banding, shrink wrap and shipping labels are available at the Heritage Service Desk.
- **COMPLETE AND TURN IN A HERITAGE BILL OF LADING FOR EACH OUTBOUND SHIPMENT.** Bill of lading may be obtained from the Heritage Service Desk. Complete a bill of lading for each shipment/destination. Turn in all completed bill of lading to the Heritage Service Desk once your shipments are ready to be loaded out.
- For your convenience, show recommended carriers are available to handle outbound transportation.

Thank you and we hope you have a great show!

UNION JURISDICTION RULES

Since Work Rules and Union Jurisdictions vary from city to city, we apprise you of the following statements to help you in understanding the Union Requirements in the facility.

DECORATOR & CARPENTER JURISDICTION

It is necessary for all exhibitors to use qualified union personnel for the installation and dismantling of prefabricated exhibits and displays and to install and remove draperies and floor covering. The handling, placing or setting out of merchandise that is to be displayed does not require union labor and may be done by the exhibitor. In addition, the installation or dismantling of an exhibit which does not require the use of hand tools, or more than one person, and can be accomplished within thirty minutes, may be performed by the owner or company representative. Your labor requirements can be ordered on the enclosed Exhibit Labor Order Form.

TEAMSTER JURISDICTION

Our Material Handling Department is responsible for maintaining in and out traffic schedules at the show site. Even local exhibitors should clear all movements of exhibit materials through this department, as we will have priority at the unloading area at all times. Union jurisdiction allows individually hand carried items only and will not permit exhibitors use of dollies, hand trucks or pushcarts. Material Handling Services may be ordered in advance by completing and returning the enclosed Shipping Information and Service Order Form or by ordering on site at the Heritage Service Desk.

SAFETY

Standing on chairs, table or other rental equipment is prohibited. This equipment is not engineered to support your weight. Heritage cannot be responsible for injuries or falls caused by the improper use of this equipment. If assistance is required in assembling your booth, please order labor in the Display Labor section of the Heritage order form and the necessary ladders and/or tools will be provided.

NOTE:

- If you encounter any difficulty with any laborer, or if you are not satisfied with the work performed, please bring this to the attention of the Show Manager at Heritage. Please refrain from voicing complaints directly to craft personnel.
- The person in charge of your exhibit should carefully inspect and sign all work order forms. If there are any questions about any bills, bring the bill to the appropriate Service Desk and discuss it with the person in charge.

Remit To:



620 Shenandoah Avenue | St. Louis, MO 63104
Phone 314-534-8500 | Fax 314-534-8050
Exhibitor.Services@heritagesvs.com

EXHIBITOR APPOINTED CONTRACTOR THIRD PARTY AUTHORIZATION

EXHIBITOR APPOINTED CONTRACTOR

If your company plans to use a firm who is not the official service contractor as designated by Show Management, please complete this form and return to the address above.

NOTE: If you require material handling, sign hanging or exhibit labor, Heritage requires a completed credit card authorization form on file in order to provide these services.

EXHIBITOR APPOINTED CONTRACTOR

ADDRESS

CONTACT PERSON _____

PHONE _____

EMAIL _____

Non-official contractors must use labor supplied by Heritage unless the following requirements are fulfilled:

- Exhibitors must return this completed form to Heritage at least thirty (30) days prior to the show.
- Non-official contractors must **submit proof of adequate insurance**, in the form of an original policy rider, listing Heritage as an additional insured, furnished by their broker to Heritage's office no later than thirty (30) days in advance of actual installation dates. This must include a copy of your Worker's Compensation insurance.
- All personnel must be properly badged for the show.
- Labor must conform to local labor jurisdiction as outlined under the appropriate section of this service manual.

Non-official installation and dismantle contractors may provide supervision. Non-official contractors are allowed on the exhibit floor only during official installation and dismantle hours, providing the information above it supplied.

It is the responsibility of the exhibitor to assure that each representative of an Exhibitor Appointed Contractor abides by the official rules and regulations of this event.

THIRD PARTY AUTHORIZATION

FOR USE OF AN EXHIBITOR APPOINTED CONTRACTOR: We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert to the exhibiting company. The items checked below are to be invoiced to the third party:

- ☐ ALL SERVICES
☐ BOOTH CLEANING
☐ I & D LABOR
☐ MATERIAL HANDLING/IN & OUT
☐ RENTAL FURNITURE & CARPET
☐ SIGNS
☐ OTHER (Please specify) _____

THIRD PARTY AGENT:

CREDIT CARD ACCOUNT NO. _____

EXPIRATION DATE ____/____/____ VERIFICATION CODE ____/____/____

☐ PERSONAL CREDIT CARD ☐ COMPANY CREDIT CARD

CARDHOLDER'S NAME _____

AUTHORIZED SIGNATURE _____

PRINT NAME _____

COMPANY NAME _____

ADDRESS _____

CITY/STATE/ZIP _____

PHONE _____ FAX _____

EMAIL _____

We have read, understand and agree to all terms as described *above* and have advised our show site representative accordingly.

Exhibitor Signature: _____ **Print Name:** _____ **Date:** _____

(Please Print)

NAME OF CONVENTION **CCCC 2020** BOOTH # _____

EXHIBITING COMPANY _____ PHONE # _____ FAX # _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EMAIL ORDER CONFIRMATION & INVOICE TO _____

CONTACT NAME _____ DATE _____

(Print & Sign)

Remit To:



620 Shenandoah Avenue | St. Louis, MO 63104
Phone 314-534-8500 | Fax 314-534-8050
Exhibitor.Services@heritagesvs.com

EXHIBIT LABOR ORDER FORM

DISPLAY LABOR FOR INSTALLATION & DISMANTLE OF EXHIBITS

The enclosed credit card authorization form must be completed and returned when ordering Exhibit Labor. For your convenience, MasterCard, American Express, Visa and Discover will be accepted.

RATES:

	DISCOUNTED	STANDARD
STRAIGHT TIME (One hour minimum per man).....	\$103.35 PER HOUR	\$134.36 PER HOUR
8:00 A.M. to 4:30 P.M. Monday through Friday		
OVERTIME (One hour minimum per man).....	\$155.03 PER HOUR	\$201.54 PER HOUR
After 4:30 P.M. to 8:00 A.M. Monday through Friday		
and all hours on Saturday and Sunday		

Starting time can be guaranteed only in those instances where men are requested for the start of the working day, which is 8:00 a.m. The minimum charge for one hour per man will apply and time will commence in accordance with exhibitor's request. Failure to call for labor at requested time will result in a one hour charge per man requested unless 48 hour advance notice is provided. Individual workmen's interpretations of plans diagrams, photos, and their speed of installation and dismantling cannot be guaranteed to conform to your estimate or past experience.

INSTALLATION

☐ ERECT EXHIBIT UNDER HERITAGE SUPERVISION

Heritage will supervise the installation of your exhibit, however, specific instruction, blueprints, etc., should be provided to facilitate an economical, correct installation. A supervision charge of 30%, minimum charge \$45.00, will be added to your labor invoice. **The next page must also be filled out if your exhibit will be assembled by Heritage.**

No. of men _____ Estimated hours each man _____ Total hrs _____ X rate ST/OT _____ + 30% _____ = _____

Please complete the reverse side of this form

☐ FURNISH LABOR TO ERECT EXHIBIT UNDER EXHIBITOR'S SUPERVISION

Have _____ (No.) of men available as close as possible to _____ (A.M.-P.M.) on _____ (Day) _____ (Date) to erect exhibit under exhibitor's supervision. Exhibitor must check in at service desk to obtain labor.

No. of men _____ Estimated hrs each man _____ Total hrs _____ X rate ST/OT _____ = _____

DISMANTLE

☐ DISMANTLE EXHIBIT UNDER HERITAGE SUPERVISION

Heritage will supervise the dismantling of your exhibit, when crates are returned. Make sure complete outbound shipping information has been given to the freight service desk. A supervision charge of 30%, minimum charge \$45.00, will be added to your labor invoice. **The next page must also be filled out if your exhibit will be disassembled by Heritage.**

No. of men _____ Estimated hours each man _____ Total hrs _____ X rate ST/OT _____ + 30% _____ = _____

Please complete the reverse side of this form

☐ FURNISH LABOR TO DISMANTLE EXHIBIT UNDER EXHIBITOR'S SUPERVISION

Have _____ (No.) of men available as close as possible to _____ (A.M.-P.M.) on _____ (Day) _____ (Date) to dismantle exhibit under exhibitor's supervision. Exhibitor must check in at service desk to obtain labor.

No. of men _____ Estimated hrs each man _____ Total hrs _____ X rate ST/OT _____ = _____

ESTIMATED TOTAL _____

NAME OF CONVENTION CCCC 2020 BOOTH # _____

EXHIBITING COMPANY _____ PHONE # _____ FAX # _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EMAIL ORDER CONFIRMATION & INVOICE TO _____

CONTACT NAME _____ DATE _____

(Print & Sign)

(CONTINUED ON NEXT PAGE)

COMPANY NAME _____
BOOTH # _____

PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY HERITAGE I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING INFORMATION

Carrier _____ Carrier Phone Number _____

Shipped to: Warehouse _____ Show Site _____ From: City/State _____ Date _____

Total No. of: Crates _____ Cartons _____ Fiber Cases _____ Other (Specify) _____

SET-UP INFORMATION

Set up Plan/Photo: Attached _____ To Be Sent With Exhibit _____ In Crate No. _____

Carpet: With Exhibit _____ Rented From Heritage _____ Color _____ Size _____

Electrical Placement: Drawing Attached _____ Drawing With Exhibit _____ Electrical Under Carpet _____

Comments: _____

Graphics: With Exhibit _____ Shipped Separately _____

Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING INFORMATION:

Ship To: _____

Contact Name _____ Phone _____

Method: ☐ Common Carrier ☐ Air Freight ☐ Van Line ☐ Other (Specify)

Carrier: (If Known) _____

Freight Charges: ☐ Prepaid ☐ Bill To: _____

☐ Collect _____

Please note: Heritage will not be responsible for product or literature that is not properly packed and labeled by exhibitor personnel, nor for concealed damage which may occur during shipping.

SPECIAL INSTRUCTIONS/COMMENTS:

PLEASE PROVIDE AN EMERGENCY CONTACT:

Name _____ Phone No. _____

Remit To:



620 Shenandoah Avenue | St. Louis, MO 63104
Phone 314-534-8500 | Fax 314-534-8050
Exhibitor.Services@heritagesvs.com

BOOTH CLEANING SERVICE ORDER FORM

Discount prices only apply to orders received with full payment by the discount deadline date listed on the general information page. All charges for equipment and/or services are payable in advance or when placing order at show site. Orders will not be processed without payment. For your convenience, MasterCard, American Express, Visa and Discover will be accepted.

INDIVIDUAL CLEANING FOR YOUR BOOTH MAY BE ORDERED BY CHECKING BELOW THE SERVICES DESIRED.
CHARGES BASED UPON GROSS EXHIBIT BOOTH AREA. (100 SQ. FT. MINIMUM)

CARPET CLEANING

☐ Vacuuming before initial opening of Exhibit and daily thereafter,
including emptying of waste baskets nightly

RATES

45¢ per sq. ft.
per day

☐ Vacuuming ONCE before initial opening of Exhibit

45¢ per sq. ft.

TOTAL SQ FT _____ X RATE PER SQ FT _____ = DAILY COST _____ X NO. OF DAYS _____ = TOTAL \$ _____

EXHIBIT CLEANING

☐ Cleaning and dusting of display background and furnishings before
initial opening of Exhibit and DAILY thereafter

55¢ per sq. ft.
per day

☐ Cleaning and dusting of display background and furnishings ONCE
before initial opening of exhibits

55¢ per sq. ft.

TOTAL SQ FT _____ X RATE PER SQ FT _____ = DAILY COST _____ X NO. OF DAYS _____ = TOTAL \$ _____

PORTER SERVICE

☐ Includes emptying of wastebaskets and policing of your exhibit at
two-hour intervals during show hours (4 hour minimum per day)

\$50.65 per hour

TOTAL HOURS _____ X RATE PER HOUR \$ _____ = DAILY COST _____ X NO. OF DAYS _____ = TOTAL \$ _____

REQUESTED TIME(S) FOR PORTER SERVICE: _____

Special Instructions : _____

TOTAL ORDER AMOUNT \$ _____

NAME OF CONVENTION CCCC 2020 BOOTH # _____

EXHIBITING COMPANY _____ PHONE # _____ FAX # _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EMAIL ORDER CONFIRMATION & INVOICE TO _____

CONTACT NAME _____ DATE _____

(Print & Sign)

Please Return This Form Promptly To The Address Above-Retain One Copy For Your File

Remit To:



620 Shenandoah Avenue | St. Louis, MO 63104
Phone 314-534-8500 | Fax 314-534-8050
Exhibitor.Services@heritagesvs.com

SIGN SERVICE ORDER FORM

Discount prices only apply to orders received with full payment by the discount deadline date listed on the general information page. All charges for equipment and/or services are payable in advance or when placing order at show site. Orders will not be processed without payment. For your convenience, MasterCard, American Express, Visa and Discover will be accepted.

STANDARD SIZE SIGNS

QTY	DISCOUNT PRICE	STANDARD PRICE	TOTAL
7"X11" ____@	42.50	63.75 = \$ ____	
7"X44" ____@	49.50	74.25 = \$ ____	
11"X14" ____@	52.25	78.50 = \$ ____	
14"X22" ____@	63.75	95.50 = \$ ____	
14"X44" ____@	86.25	129.00 = \$ ____	
22"X28" ____@	86.25	129.00 = \$ ____	
28"X44" ____@	144.50	216.75 = \$ ____	
40"X60" ____@	192.75	289.00 = \$ ____	
Easel			
Back ____@	26.50	40.00 = \$ ____	
Sentra ____x____@	14.00 sq.ft.	21.00 sq. ft = \$ ____	

DIGITAL GRAPHICS

Heritage has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high resolution digital printing in virtually any size for banners, signage, exhibit graphics and more.

____ L X ____ W = sq. ft.
sq. ft. ____ x \$14.00 = \$ ____

- \$14.00 per sq. ft. (standard price \$21.00)
- Minimum order 9 sq. ft. (1296 sq. in.)
- Double sq. ft. for double-sided graphics
- Round sq. ft. to next whole increment
- File conversion, retouching, cloning or color correcting may incur additional labor charges

Any art designs are inclusive of the above prices. Please send any **high quality files** sized appropriately or able to be proportionately enlarged with the **fonts embedded or outlined**. If text is to be edited by Heritage then please send the font files as well. Preferred files are high resolution PDF's.

INDICATE YOUR SIGN COPY HERE

*Please feel free to attach additional sign copy on separate page.

Vertical ☐ Horizontal ☐ Easel Back ☐
Color of Background _____
Color of Lettering _____

Note: File conversion, retouching, cloning or color correcting may incur additional labor charges.

SETUP/COMPUTER LABOR

Straight Time - \$88.00 Overtime - \$156.00

Double Time - \$176.00

5.6% TAX _____

TOTAL _____

(PLEASE PRINT)

NAME OF CONVENTION CCCC 2020 BOOTH # _____

EXHIBITING COMPANY _____ PHONE # _____ FAX # _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EMAIL ORDER CONFIRMATION & INVOICE TO _____

CONTACT NAME _____ DATE _____

(Print & Sign)

Please Fax, Mail or Email This Form Promptly To Heritage Using The Information At The Top Of The Page - Retain One Copy for Your Files



WISCONSIN CENTER BOOTH MENU 2020

FROM THE BAKERY

<i>Fresh Baked Muffin Tops</i>	<i>\$38/dozen</i>
<i>Bagels & Cream Cheese</i>	<i>\$41/dozen</i>
<i>Cookies & Brownies</i>	<i>\$38/dozen</i>
<i>Gourmet Dessert Bar</i>	<i>\$42/dozen</i>
<i>Breakfast Strudels</i>	
<i>(Meat or Veggie)</i>	<i>\$4.95/piece</i>

SNACKS

<i>Whole Fresh Fruit</i>	<i>\$36/dozen</i>
<i>Tortilla Chips & Salsa</i>	<i>\$16/pound</i>
<i>Potato Chips & Dip</i>	<i>\$16/pound</i>
<i>Pretzels</i>	<i>\$14/pound</i>
<i>Mixed Nuts</i>	<i>\$28/pound</i>
<i>Hard Candy</i>	<i>\$18/pound</i>
<i>Candy Bars</i>	<i>\$33/dozen</i>

TRAYS & HORS D'OEUVRES

<i>Cheese Tray</i>	<i>\$140/serves 25</i>
<i>Fresh Fruit Tray</i>	<i>\$145/serves 25</i>
<i>Vegetable Crudit� Tray</i>	<i>\$140/serves 25</i>
<i>Antipasto Tray</i>	<i>\$250/serves 25</i>
<i>Layered Guacamole w/ Chips</i>	<i>\$200/serves 75</i>
<i>Deli Trays</i>	<i>\$150/serves 10</i>
<i>Cocktail Sandwiches</i>	<i>\$30/dozen</i>
<i>Hot Hors d'oeuvres</i>	<i>\$200.00/50 pieces</i>
<i>Cold Hors d'oeuvres</i>	<i>\$175/50 pieces</i>

GRAB & GO BOXED LUNCHES \$22.95

(Includes Sandwich, Chips, Cookie, Fruit)
Smoked Turkey & Provolone on Oat Bran
Ham & Swiss on Sourdough
Roast Beef & Cheddar on Marbled Rye
Grilled Chicken Caesar Salad
Chopped Italian Salad (Vegan)

BEVERAGES

<i>Coffee, Decaf, Hot Tea</i>	<i>\$49/gallon</i>
<i>Hot Chocolate</i>	<i>\$49/gallon</i>
<i>Iced Tea, Lemonade, Punch</i>	<i>\$39.00/gallon</i>
<i>Assorted Soda</i>	
<i>(Pepsi, Diet Pepsi, Sprite)</i>	<i>\$3/can</i>
<i>Bottled Water</i>	<i>\$4 /bottle</i>
<i>Bottled Juice</i>	<i>\$5/bottle</i>
<i>Half Pints of Milk</i>	<i>\$2.50/half pint</i>
<i>Water Cool Rental</i>	<i>\$20/day</i>
<i>5 Gallon Water Jug</i>	<i>\$30/tank</i>
<i>(with cups)</i>	

SPECIALTY SERVICES

<i>Specialty Coffee Display</i>	<i>Email for Pricing</i>
<i>Popcorn Machine Rental</i>	<i>\$125/day</i>
<i>Popcorn Packets</i>	<i>\$10/serves 10</i>
<i>Attendant- 4 Hour Minimum</i>	<i>\$100</i>
<i>Bar Service</i>	<i>Email for Pricing</i>
<i>(Permission of Show Manager required)</i>	
<i>Additional Options May Be Available</i>	

GENERAL INFORMATION

Additional menus are available upon request. Please email to arrange for catering services at least 30 days prior to event date. Payment may be made by check or credit card. Full payment and signed contract are due 14 business days prior to service. All pricing is subject to 22% Service Charge & 6.1% Sales Tax.

Each order valued at less than \$100.00 will be subject to a \$25.00 delivery fee.

Levy is the exclusive caterer for The Wisconsin Center. No food and/or beverages may be brought into the Wisconsin Center, UW-Milwaukee Panther Arena or the Miller High Life Theatre.

TO PLACE AN ORDER PLEASE EMAIL THE LEVY SALES TEAM levycatering@wcd.org





ELECTRICAL SERVICES REQUEST FORM

PLEASE SEE PRICING BELOW FOR ELECTRICAL SERVICE

PLACE YOUR ORDER ONLINE AT

<https://www.orders.wcd.org>

CONTACT US VIA EMAIL AT ExhibitorSvc@wcd.org OR BY PHONE AT 414-908-6053

IF YOU HAVE ANY QUESTIONS OR NEED ADDITIONAL INFORMATION

Description	Advanced 31+ Days	Standard 30-14 Days	Floor Rate 13-0 Days
Standard 20-amp 120 V	\$155	\$202	\$256
Power Strip 6 plug -outlet	\$32	\$42	\$56
Extension Cord 25ft	\$32	\$42	\$56

When ordering a power strip or extension cord standard 20-amp has to be included

Description	Advanced 31+ Days	Standard 30-14 Days	Floor Rate 13-0 Days
10-30- amp 208v 1 phase	\$260	\$338	\$439
40-60-amp 208v 1 phase	\$300	\$390	\$507
70-100-amp 208v 1 phase	\$350	\$455	\$592
10-30-amp 208v 3 phase	\$350	\$455	\$592
40-60-amp 208v 3 phase	\$390	\$507	\$676
70-100-amp 208v 3 phase	\$560	\$728	\$946

Electrical service is typically provided from the floor. There is an additional fee for ceiling drops.

No Additional cost when you bring in a male standard male NEMA I21-30P on your equipment pigtail

Description	Advanced 31+ Days	Standard 30-14 Days	Floor Rate 13-0 Days
10-30- amp 480v 1 phase	\$360	\$468	\$608
40-60-amp 480v 1 phase	\$400	\$520	\$676
70-100-amp 480v 1 phase	\$450	\$585	\$761
10-30-amp 480v 3 phase	\$450	\$585	\$761
40-60-amp 480v 3 phase	\$460	\$598	\$777
70-100-amp 480v 3 phase	\$660	\$858	\$1,115
200-amp 480v 3 phase	\$1,300	\$1,690	\$2,197

(4) Hours electrical labor at \$97.00 per hour must be included when ordering a 480V.

All 480v connections will be hard wired by WC electrical department.

All orders Emailed / Faxed / Mailed will incur a \$25.00 processing fee



INFORMATION TECHNOLOGY SERVICES REQUEST FORM

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IF YOU HAVE ANY QUESTIONS OR NEED ADDITIONAL INFORMATION

Shared wired internet service (Single device, Routers prohibited)

Description	Advanced 31+ Days	Standard 30-14 Days	Floor Rate 13-0 Days
Basic	\$ 250	\$375	\$450
Premium	\$800	\$1,200	\$1,440
Additional Devices	\$100	\$150	\$180

Dedicated wired internet service (Multiple Devices, Router Permitted)

Description	Advanced 31+ Days	Standard 30-14 Days	Floor Rate 13-0 Days
3 Mbps	\$ 2,500	\$3,700	\$4,500
6 Mbps	\$4,500	\$6,750	\$8,100
10 Mbps	\$6,500	\$9,750	\$11,700
15 Mbps	\$8,000	\$12,000	\$14,400
20 Mbps	\$12,000	\$18,000	\$21,000

Shared Wireless Internet Services

Description	Advanced 31+ Days	Standard 30-14 Days	Floor Rate 0 Days
Premium	\$ 150	\$225	\$270

Additional Services

Description	Advanced 31+ Days	Standard 30-14 Days	Floor Rate 13-0 Days
Switch Rental (up to 24 Ports)	\$180	\$270	\$324
USB-to-Ethernet Adapter Rental	\$50	\$75	\$90
Patch Cable (Up to 100')	\$50	\$75	\$90
Cellular Device Chargers	\$100	\$150	\$180
Internal Networking (per Device)	\$150	\$225	\$270



ADDRESS

400 W. Wisconsin Avenue, Milwaukee, WI 53203

PHONE NUMBER

414.908.6000

WEBSITE

WisconsinCenter.com

Voice Services

Description	Advanced 31+ Days	Standard 30-14 Days	Floor Rate 13-0 Days
Single Line Phone	\$200	\$300	\$360
Speaker Phone	\$300	\$450	\$540
Credit Card/ Fax Line	\$150	\$225	\$270

Additional services are available upon requested. Please Contact Sean Colburn 414-908-6080 or SColburn@wcd.org if you have questions about special applications or equipment that you will be using to ensure proper programming.

Tax Charged on I.T. Services

All orders Emailed / Faxed / Mailed will incur a \$25.00 processing fee

MECHANICAL SERVICES REQUEST FORM

PLEASE SEE PRICING BELOW FOR MECHANICAL SERVICE

PLACE YOUR ORDER ONLINE AT

<https://www.orders.wcd.org>

CONTACT US VIA EMAIL AT ExhibitorSvc@wcd.org OR BY PHONE AT 414-908-6053

IF YOU HAVE ANY QUESTIONS OR NEED ADDITIONAL INFORMATION

Description	Advanced Rate 31+ Days	Standard Rate 30-14 Days	Floor Rate 13-0 Days
Compressed Air 1/4"	\$175	\$230	\$280
Compressed Air 3/8"	\$175	\$230	\$280
Compressed Air 1/2"	\$240	\$315	\$375
Gas Line	\$225	\$295	\$355

Exhibitors must furnish necessary fitting to connect to 1/4", 1/2" or 3/8" female (NPT) thread for water and air connections.

Pressure may vary Exhibitors must supply your own drier or regulator.

Portable Air Compressors and portable air tanks are not permitted.

Description	Advanced Rate 31+ Days	Standard Rate 30-14 Days	Floor Rate 13-0 Days
Water / Drain (Running Water)	\$300	\$390	\$470
Water (Additional Running)	\$90	\$112	\$145
Water Only (No Drain)	\$195	\$255	\$305
*Water / Drain (1 Fill-500 Gallons)	\$305	\$400	\$480
Add 1 fill-Each 50 Gallons	\$55	\$72	\$86

Water/Drain (Fill): Each order includes one-time water fill & drain up to 500 gallons.

Pressure may vary Exhibitors must supply your own drier or regulator.

Only WC Engineers can make service connections, alter lines, install fittings add branch connections, disconnect airlines to the original termination in booth.

All orders Emailed / Faxed / Mailed will incur a \$25.00 processing fee



ADDRESS

400 W. Wisconsin Avenue, Milwaukee, WI 53203

PHONE NUMBER

414.908.6000

WEBSITE

WisconsinCenter.com

IMPORTANT CONDITIONS AND REGULATIONS

1. Online Ordering: Save money and please visit www.orders.wcd.org to place and order. There is a \$25.00 manual processing fee for orders not submitted online.
2. Exhibitors may also email, fax or mail orders using the service order forms located on the <https://wisconsincenter.com/printable-order-form>. There is a \$25.00 manual processing fee for this service.
3. Non-Sufficient Funds Checks (NSF) service charge of \$30.00 on NSF checks will be assessed. No checks will be accepted from an Exhibitor that has previously submitted an NSF check to us.
4. All equipment must conform to all federal, state and local state fire and safety codes.
5. WC reserves the right to inspect and reject any and all connections, equipment and facilities which any customer uses while in the WC.
6. Utility Requirements Crossing Aisles will not be installed unless approved by show management.
7. Cancellations must be received prior to set-up of the event in order to receive refund.
100% -60days out / 50%-30days out / 0% -15days out
8. No Refunds after installation of service.
9. Credit card receipts for orders can be emailed after processing, upon request.
10. Advance orders will receive priority service.
11. All Booth number changes must be communicated by exhibitors to WC prior to move-in additional charges may result if services must be moved after initial set-up.



WISCONSIN CENTER

Sign and Banner Hanging Order Form

Please complete this form and email to exhibitorsvc@wcd.org

For assistance please contact- 414-908-6053

Event _____ Date _____ Booth _____
Company _____ Contact _____
Address _____ City, State, Zip _____
Email _____ Phone _____

Sign Regulations

- All signage requests must be approved by the WCD, which reserves the right to refuse hanging if deemed unsafe.
- All signs are to be properly constructed (frames and grommets for hanging, Banners with top and bottom pocket for pipe).
- All materials must comply with state and local building codes.
- All signs will be hung at a uniform distance from floor to bottom of sign, usually 12' - 14'.
- Signs requiring AC power must meet electrical codes, and have a grounded power supply.
- Delivery of signage is to be coordinated with the Show/Decorator, and will be based on the show move in/out schedule.
- WC reserves the right to determine exact location of signage based on structural limits of the building.
- WC is not liable for any accidents or damage caused by the signage.
- Signage will be positioned only once. All re-positioning of signage will result in additional fees.
- Upon show closing. Exhibitors must remain in their in the booth until signage can be removed by WC Staff and picked up by the exhibitor.

Signage Specification

It is the exhibitor's responsibility to assemble sign. Consult with your decorator for sign assembly labor. A diagram showing banner dimensions and placement will need to accompany all order

Height _____ Width _____ Depth _____
Material _____ Weight _____ Shape _____
Does your sign require power? Yes _____ No _____

If yes, make sure to order power from Exhibitor Services at <https://www.orders.wcd.org/>

Installation and Removal Sign Hanging Cost

Advanced 31+ Days
\$550.00

Standard 30-14 Days
\$700.00

Floor Rate 13-0 Days
\$980.00

Please complete and submit this form and the WCD credit card authorization.

Wisconsin Center District

Exhibitor AV Request Form



Office Hours: Monday – Friday 9am-5pm **Office Phone:** 414-908-6190

Please Email all Forms to: productions@conferencetech.com / or **Fax all Forms to:** 414-906-6186

Rates: 21+ Days = Advanced Day Rate / 20-14 Days = Standard Day Rate / 13-0 Days = Floor Day Rate

Company Information:		Event Information:			
Company _____		Event Name _____			
Qty.	Description	Advanced Day Rate	Standard Day Rate	Floor Day Rate	Amount (Qty x Day Rate)
-	8' Tripod Screen	\$55.00	\$60.00	\$72.00	
-	3k-5k Lumen LCD Projector	\$315.00	\$350.00	\$420.00	
-	70" LCD Monitor	\$585.00	\$650.00	\$780.00	
-	50" LED Monitor	\$450.00	\$500.00	\$600.00	
-	46" LED Monitor	\$335.00	\$375.00	\$450.00	
-	32" LCD Monitor	\$225.00	\$250.00	\$300.00	
-	22" LCD Monitor	\$110.00	\$125.00	\$150.00	
-	6' Black Steel Vesa Mount TV Floor Stand	\$40.00	\$50.00	\$60.00	
-	34", 42", or 54" AV carts (specify)	\$20.00	\$25.00	\$30.00	
-	PC Laptop	\$170.00	\$190.00	\$230.00	
-	Amplivox Wood Finish Podium	\$45.00	\$50.00	\$60.00	
-	Black Carpeted Podium	\$36.00	\$40.00	\$50.00	
-	Gray Carpeted Podium	\$36.00	\$40.00	\$50.00	
-	8 Channel Analog Audio Mixer Console	\$90.00	\$100.00	\$120.00	
-	4 Channel Analog Audio Mixer (No EQ)	\$30.00	\$35.00	\$42.00	
-	JBL PRX-615 Powered Speaker	\$72.00	\$80.00	\$96.00	
-	JBL EON 15" Powered Speaker	\$72.00	\$80.00	\$96.00	
-	Mackie SRM 450 Powered Speaker	\$72.00	\$80.00	\$96.00	
-	QSC K10 Powered Speaker	\$65.00	\$75.00	\$90.00	
-	Ultimate Speaker Stand	\$8.00	\$10.00	\$12.00	
-	SHURE Wireless Single Unit	\$112.00	\$125.00	\$150.00	
-	DI Box - Laptop Audio	\$27.00	\$30.00	\$36.00	
-	50, 36, 26, and 19 Degree LEKO	\$27.00	\$30.00	\$36.00	
-	LED Battery Operable Up Lights	\$55.00	\$60.00	\$72.00	
*Please Call or Email for any Special Adapter Requests		[Special Notes]			
CTI also offers additional AV Gear to meet your Audio, Video, Lighting and Rigging needs.					
Subtotal for Gear					\$ 0.00
22% Service Charge					\$ 0.00
Subtotal					\$ 0.00
5.6% WI Sales Tax					\$ 0.00
Total					\$ 0.00

Wisconsin Center District

Exhibitor AV Request Form



Please return this completed form via e-mail to productions@conferencetech.com.

Company Information:	
Company:	
Contact:	
Address:	
Phone:	
Email:	
Credit Card Number:	
Name on Card:	
Expiration Date:	
Verification Code:	
Event Information:	
Recipient:	
Event Name:	
Room/Booth Number:	
Install Date:	
Strike Date:	
Credit Card Billing Address:	
Signature:	

Print Name: _____

Signature & Date: _____

If you have any questions or concerns, please feel free to contact CTI directly at productions@conferencetech.com or call us at 414-908-6190

Exhibit Hall Fire Regulations

The information contained in this brief outline does not by any means cover completely the ordinances and regulations contained in the local Fire Prevention Code.

The following are basic rules governing concessions, exhibits, and shows in any building open to the public:

1. All curtains, drapes and decorations must be constructed of flameproof material, or treated with an approved flameproofing solution. (Treatment shall be renewed as often as may be necessary to maintain the flameproofing effect.)
2. No combustible materials, merchandise or signs shall be attached to, hung from, or draped over flameproofed side and rear divider draperies of booths or attached to table skirting facing aisles, unless flameproofed.
3. All exits, hallways and aisles leading from buildings or tents are to be kept clear and unobstructed at all times.
4. No exit door shall be locked, bolted or otherwise fastened or obstructed at any time an exhibit building is open to the public. Moreover, it shall be unlawful to obstruct, or reduce in any manner, the clear width of any doorway, hallway, passageway or other means of egress. Additionally, all required exits shall be so located as to be discernible and accessible with unobstructed access thereto.
5. Access through turnstiles, gates, rails or similar devices shall not be permitted unless such a device is equipped to swing readily in the direction of exit travel under a total force of not more than 15 pounds and/or prior approval of the Fire Marshal.
6. All sawdust, shavings, hay and straw shall be flameproofed, stored and maintained in a manner approved by the Fire Marshal.
7. Automobiles, trucks, tractors, machinery and other motor vehicles utilizing flammable fuels, which are placed on display inside any building shall have no more than two (2) gallons of fuel in the tank; all fuel tanks shall be locked or effectively sealed and battery cables shall be disconnected from the ignition system. Ignition keys for vehicles on display shall be kept by a responsible person at the display location for removal of such vehicles from the building in the event of an emergency.
8. There shall not be any gasoline powered forklifts or carts allowed in a place of assembly. Exceptions: Propane or electric vehicles are allowed.
9. The use of liquefied petroleum gases inside buildings, tents or other areas is strictly prohibited, except for demonstration purposes when approved by the Fire Marshal. Maximum LPG allowed for exhibition purposes is a six (6) pound cylinder.
10. "No Smoking by Order of Fire Marshal" signs shall be posted and maintained in areas designated by the Fire Marshal.
11. Provide for daily removal and disposal of trash and rubbish from buildings and tents.
12. All electrical wiring shall be installed in a manner approved by the City Chief Electrical Inspector.
13. Provide and maintain approved fire extinguishing equipment in all areas as designated by the Fire Marshal.
14. All standpipe and hose cabinets shall be kept clear and unobstructed at all times.
15. All appliances fired by natural gas shall be approved by the City Chief Mechanical Inspector and Fire Marshal before being used.
16. The use of welding and cutting equipment for demonstration purposes must be by permit from the Fire Marshal.
17. Cylinders of compressed gases are prohibited unless approved by the Fire Marshal, and shall be secured in a vertical or horizontal positions depending on the tank use and design.
18. The operator or the person in charge of operation or use of any place of assembly or education shall check egress facilities before such building is occupied for any use. If such inspection reveals that any element of the required means of egress is obstructed, inaccessible, locked, fastened or otherwise unsuited for immediate use, admittance to the building shall not be permitted until necessary corrective action has been completed.

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19. There shall not be any obstructions blocking exit doors from the outside of any building such as autos parked in doorways or barricades across sidewalks.
20. No curtains, drapes or decorations shall be hung in such a manner as to cover any exit signs.
21. No vehicles shall be parked in fire lanes outside of buildings.
22. No flammable liquids shall be used or admitted inside of buildings except by approval of the Fire Marshal.
23. Artificial lighting such as lanterns and candles are prohibited.
24. The use of all gas-fired heating units, either portable or stationary, shall meet the approval of the City Chief Mechanical Inspector and the Fire Marshal. The use of the so-called "salamander" stove is strictly prohibited.
25. All cooking appliances shall be equipped with ventilating hoods and equipment as deemed necessary by the Fire Marshal, but in any instance such equipment shall be installed in accordance with provision of the City Building and Fire Codes.

However, countertop fryers not exceeding 15 lbs. of oil may be used without the necessary ventilating hood and surface protection requirements. Additionally, the exhibitor shall be allowed no more than one (1) fryer per booth and shall provide two (2) ten (10) pound B.C. extinguishers, positioned on both sides of said fryers.

All cooking appliances shall be listed by a National Testing Agency: i.e. Underwriters Laboratory or Factory Mutual.
26. Booth and seating plans must be approved by the Fire Marshal. Submit plans to the Fire Marshal no later than 15 days before set-up date.
27. There shall not be any ticket booths, tables or any other display setup in the lobby without the prior approval of the Fire Marshal.
28. All aisles shall be maintained at a minimum of ten (10) feet clearance.
29. All covered structures in excess of ninety (90) square feet in area shall be protected by an automatic fire detection system approved by the Fire Marshal.
30. All floor plans submitted shall be totally representative of the halls, rooms and/or areas in which the events are held in, such as the location of manual pull stations, fire hose standpipe closets, exits, aisles and main doors in air walls, etc.